



# Recreation Programming Plan

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**RECREATION PROGRAMMING PLAN**

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## Introduction to Recreation Programming Plan

The Richland County Recreation Commission recognizes the importance of parks and recreation and the overall health, wellness, and livability of the community. Therefore, we have established parks, playgrounds, open space elements, and walking trails to meet these needs.

The Richland County Recreation Commission Programming Plan focuses specifically on the provision of publicly supported recreation activities and programs within the County. It establishes a role for the Commission as a recreation service provider and supports others in the recreation business. It establishes a set of service priorities and a pricing policy to guide the expenditures of public resources in support of recreation programs.

Although the current and proposed parks and open space system will accommodate much of the formal and informal recreation activities, recreation services meet a distinct set of goals and objectives for the community. Therefore, a recreation program plan is needed. This plan will focus clearly on our mission (*Dedicated to enriching lives and connecting communities through diverse recreational opportunities*).

While the Recreation Programming Plan has been established as an outline for programming, it is our expectation that this document and the programs and events Richland County Recreation Commission establishes remain dynamic. We expect to continually make improvements, when necessary, innovate when possible and continuously set new goals as old ones are attained.

### **Vision Statement:**

*To lead the nation in providing evidence-based recreation programming, safe and accessible facilities, and customer service excellence.*

### **Mission Statement:**

*Dedicated to enriching lives and connecting communities through diverse recreation opportunities.*

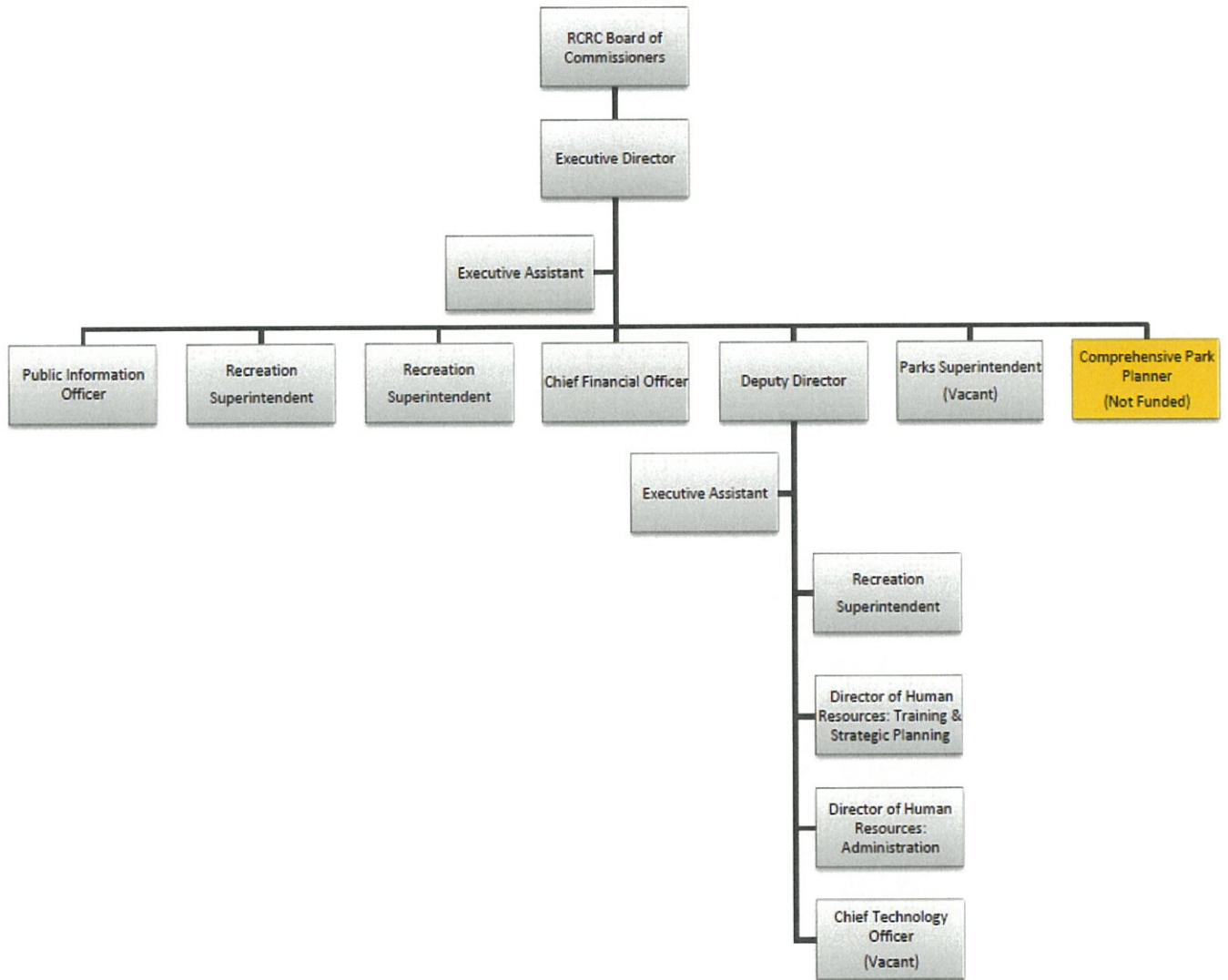
### **Core Values:**

*Our Agency's guiding principles are:*

- *Accountability and Responsibility*
- *Customer Service Excellence*
- *Teamwork and Balance*
- *Integrity and Honesty*
- *Open and Effective Communication*
- *Nurturing Compassion and Empathy*

## Organizational Structure

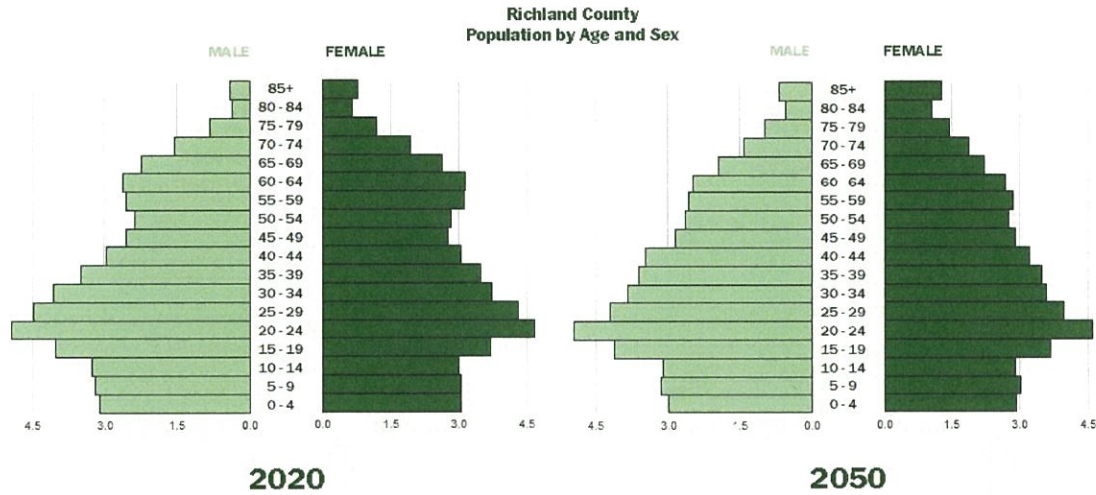
RCRC has an established organizational structure that reflects its administrative and operational duties. All departments reflected on the organizational chart show the interrelationships of positions from the highest level to all positions. The entire organizational chart is attached to the appendix of this plan.



## Demographic Overview

Aging population by 2025 nearly 14% of the population is predicted to fit into the 65+ age segment.

### 2020-2050 Regional Population Projections



### RICHLAND COUNTY

Richland County's population is projected to have grown by 71,500 since the 2010 Census, an increase of 17.8%. The county's strong growth is expected to continue over the next 30 years with a projected growth of 54.9%, adding approximately another 250,000 persons to the total population, for a total of nearly 706,800 residents by 2050. The higher education age group (20-24) is expected to show continued growth over the next 30 years since Richland County is home to many well established higher institutions of education.

Median age	33.40
Sex ratio	95.95
Dependency ratio	45.35
Aging index	12.57
(%) 0-14	18.64
(%) 15-44	46.86
(%) 45-64	21.94
(%) 65+	12.57

**2020  
Richland  
County  
Trends**

### Richland County Projections 2010-2050

AGE	2010	2015	2020	2025	2030	2035	2040	2045	2050
0-14	72,247	77,869	84,984	90,914	97,958	104,515	111,600	119,355	127,898
15-25	74,180	77,415	78,910	85,958	92,976	99,097	107,599	115,155	122,587
25-39	83,373	95,247	107,305	115,426	120,750	127,902	137,234	149,540	160,144
40-64	117,163	123,336	127,524	132,551	142,088	156,867	171,253	185,072	200,920
65 & Older	37,541	45,892	57,305	69,292	78,928	83,473	85,897	89,328	95,269
<b>TOTAL</b>	<b>384,504</b>	<b>419,758</b>	<b>456,027</b>	<b>494,141</b>	<b>532,702</b>	<b>571,854</b>	<b>613,584</b>	<b>658,451</b>	<b>706,818</b>

## Recreation and Leisure Trends Analysis

The following tables summarize the findings from the Sports & Fitness Industry Association’s (SFIA) 2014 Sports, Fitness and Leisure Activities Topline Participation Report. The local market potential index data compares the demand for recreation activities and spending of the county’s residents to the national averages.

Summary of National Participatory Trends Analysis	
1.	<p><b>Number of “inactives” decreased slightly, those active to a healthy level on the rise</b></p> <ul style="list-style-type: none"> <li>a. “Inactives” down 0.4% in 2013, from 80.4 million to 80.2 million</li> <li>b. Approximately one-third of Americans (ages 6+) are active to a healthy level</li> </ul>
2.	<p><b>Most popular sport and recreation activities</b></p> <ul style="list-style-type: none"> <li>a. Fitness Walking (117 million)</li> <li>b. Running/Jogging (54 million)</li> <li>c. Treadmill (48 million)</li> </ul>
3.	<p><b>Most participated in team sports</b></p> <ul style="list-style-type: none"> <li>a. Basketball (23.7 million)</li> <li>b. Tennis (17.7 million)</li> <li>c. Baseball (13.3 million)</li> </ul>
4.	<p><b>Activities most rapidly growing over last five years</b></p> <ul style="list-style-type: none"> <li>a. Adventure Racing – up 159%</li> <li>b. Non-traditional/Off-road Triathlon – up 156%</li> <li>c. Traditional/Road Triathlon – up 140%</li> <li>d. Squash – up 115%</li> <li>e. Rugby – up 81%</li> </ul>
5.	<p><b>Activities most rapidly declining over last five years</b></p> <ul style="list-style-type: none"> <li>a. Wrestling – down 45%</li> <li>b. In-line Roller Skating – down 40%</li> <li>c. Touch Football – down 32%</li> <li>d. Horseback Riding – down 29%</li> <li>e. Slow-pitch Softball – down 29%</li> </ul>

Table 3.1

Summary of Local Market Potential Index Analysis	
1.	<p><b>Richland County exhibits mixed market potential figures for sport and leisure activities</b></p>
2.	<p><b>Top recreation activities in Richland County compared to the national average</b></p> <ul style="list-style-type: none"> <li>a. Running / jogging</li> <li>b. <u>Weight lifting</u></li> <li>c. Attended basketball game – NBA reg seas</li> <li>d. Attended football game - college</li> </ul>

Table 3.2

## **National Trends in General Sports**

Basketball, a game originating in the U.S., is the most participated in sport among the traditional “bat and ball” sports with almost 24 million estimated participants. Popularity can be attributed to the ability to compete with relatively small number of participants, the limited amount of equipment needed to participate, and the limited space requirements necessary – the last of which make basketball the only traditional sport that can be played at the majority of American dwellings as a drive-way pickup game.

Since 2008, squash and other niche sports like lacrosse and rugby have experienced strong growth. Squash has emerged as the overall fastest growing sport, as participation levels have increased by nearly 115% over the last five years. Based on survey findings from 2008- 2013, rugby and lacrosse have also experienced significant growth, increasing by 80.9% and 66% respectively. Other sports with notable growth in participation over the last five years were field hockey (31.4%), ice hockey (27.9%), gymnastics (25.1%), and beach volleyball (18.5%). From 2012 to 2013, the fastest growing sports were rugby (33.4%), field hockey (19.2%), lacrosse (12.8%), and squash (9.6%). During the last five years, the sports that are most rapidly declining include wrestling (45.2% decrease), touch football (down 32%), and slow pitch softball (28.9% decrease).

In terms of total participants, the most popular activities in the general sports category in 2013 include basketball (23.7 million), tennis (17.7 million), baseball (13.3 million), outdoor soccer (12.7 million), and slow pitch softball (6.9 million). Although three out of five of these sports have been declining in recent years, the sheer number of participants demands the continued support of these activities

## **National Trends in Aquatics Activities**

Swimming is unquestionably a lifetime sport. Swimming activities have remained very popular among Americans, and both competition and fitness swimming have experienced an increase in participation. Fitness swimming is the absolute leader in multigenerational appeal with over 26 million reported participants in 2013, a 13.5% increase from the previous year.

Aquatic Exercise has a strong participation base but has recently experienced a downward trend. Aquatic exercise has paved the way for a less stressful form of physical



activity, allowing similar gains and benefits to land based exercise, including aerobic fitness, resistance training, flexibility, and better balance. Doctors have begun recommending aquatic exercise for injury rehabilitation, mature patients, and patients with bone or joint problems due to the significant reduction of stress placed on weight-bearing joints, bones, muscles, and the affect that the pressure of the water assists in reducing swelling of injuries.

### **National Trends in General Fitness**

National participatory trends in general fitness have experienced some strong growth in recent years. Many of these activities have become popular due to an increased interest among people to improve their health by engaging in an active lifestyle. These activities also have very few barriers to entry, which provides a variety of activities that are relatively inexpensive to participate in and can be performed by nearly anyone with no time restrictions.

The most popular fitness activity by far is fitness walking, which had over 117 million participants in 2013. This change represents 2.9% increase from the previous year. Other leading fitness activities based on number of participants include running/jogging (over 54 million), treadmill (48.1 million), and hand free weights (43.2 million), and weight/resistant machines (36.3 million).

Over the last five years, the activities that are growing most rapidly are high impact aerobics (up 47.1%), yoga (up 36.9%), running/jogging (up 31.9%), cardio kickboxing (28.7% increase), and group stationary cycling (up 27.8%). Most recently, from 2012-2013, the largest gains in participation were in boxing for fitness (8.7% increase), Tai Chi (up 8.3%), and high impact aerobics (up 7.1%).

### **National Trends in General Recreation**

Results from the SFIA's *Topline Participation Report* demonstrate increased popularity among Americans in numerous general recreation activities. Much like the general fitness activities, these activities encourage an active lifestyle, can be performed individually or with a group, and are not limited by time restraints. In 2013, the most popular activities in the general recreation category include road bicycling (over 40 million participants), freshwater fishing (nearly 38 million participants), and day hiking (over 34 million participants).

From 2008-2013, general recreation activities that have undergone very rapid growth are adventure racing (up 159%), non-traditional/off-road triathlons (up 156%), traditional/road triathlons (up 139.9%), and trail running (up 49.7%). In-line roller skating, horseback riding, and skateboarding have all seen a substantial drop in participation, decreasing by 40%, 29.4%, and 21.8% respectively over the last five years.

## Program Elements

The Richland County Recreation Commission has developed comprehensive program elements based on constituent input, community demographics and needs, resources available and budget considerations. The program elements also consider the RCRC Strategic Plan and Long-Range Plan. Program elements include:

- a) **Recreation Centers** - Richland County Recreation Commission has **14** full-service recreation centers that include gyms, meeting spaces, ball fields and tennis courts. Kelly Mill Sports Complex consists of four 300 foot baseball fields with a canteen and press box, a multipurpose field, playground system, and a walking trail.
- b) **Community Centers** - Richland County Recreation Commission has **9** full-service community centers that serve as public locations where members of the community gather for a broad range of group activities and events that create a positive leisure experience that can enhance the quality of one's life.
- c) **Playgrounds** - Richland County Recreation Commission has **27** playgrounds located at our community centers, recreation centers, neighborhood parks, and athletic complexes. These playgrounds are inspected daily by facility staff and bi-weekly by our Safety Manager, who is also a national playground safety inspector.
- d) **Technology Centers** - Richland County Recreation Commission has **2** technology centers. The James E. Clyburn Technology Center and the Garners Ferry Technology Center. These centers provide free access to modern technology for the purpose of communication, instruction, recreation, and other computer-based activities. The centers are equipped with computers and classrooms for group trainings and instruction. Computers have internet access with free wireless capabilities, Microsoft Office Software, and public login access.
- e) **Walking Trails/Tracks** - Richland County Recreation Commission has **11** walking trails located at our facilities to help patrons maintain affordable and creative exercise. Walking trails are located at Blythewood, Caughman Road, Eastover, Friarsgate, Hopkins, Kelly Mill, and Meadowlake Parks. We also have walking trails at Ballentine, Gadsden Community Centers, and two nature trails which are located at Denny Terrace Community Center and Ridgewood Neighborhood Park.

- f) **Adult Activity Center** - Richland County Recreation Commission has **3** adult activity centers center. The Garners Ferry Adult Activity Center, Parklane Adult Activity Centers, and Hopkins Adult Activity Center are designed for adults and seniors to participate in a variety of classes and programs. The centers offer dance classes, fitness classes, health fairs, and much more. These facilities also can be rented out to the public to host events.
- g) **Athletics** - There are approximately between **12-15** different community ran leagues that our athletic department oversees. Some of these leagues operate multiple seasons. Our athletics department also offers and runs adult basketball, kickball, softball, and volleyball leagues. Summer and winter basketball leagues, as well youth flag football, track, soccer, t-ball, and free sports clinics. Richland County Recreation Commission also reserves the fields and gymnasiums for multiple tournaments and Amateur Athletic Union activities which include baseball, basketball, soccer, and softball. Tennis clinics, lessons and tournaments are also provided at designed facilities. RCRC in conjunction with South Carolina Athletic Programs (SCAP) hosts an annual youth basketball tournament. Golf is offered at LinRick Golf Course. LinRick Golf Course is 257 acres of picturesque terrain, eight ponds, and rolling hills. This Russell Breeden design provides a challenging game at 6,941 yards, par 73, 18-hole course and is excellent for players of all ages and abilities.

### Program Determinants

When determining which programs elements and program services Richland County Recreation Commission will offer, the Commission takes an approach that encompasses at least these six determinants:

- A. **Conceptual foundation of play, recreation, and leisure** – Does the program or service meet with the intent of our mission?
- B. **Organizational agency philosophy, mission, vision, goals, and objectives.**
- C. **Constituent needs** – based on input from Recreation Enrichment Committees (REC), RCRC Board of Commissioners, Richland County Council, and other community stakeholders – Is the program or service needed in the community?
- D. **Community Opportunities** – Is the service or program already being offered in the community, could we partner and enhance?
- E. **Agency philosophy and goals** – Does the service or program fall within the scope of RCRC’s 10-Year Master Plan and program-specific goals?

- F. **Experiences Desirable for clientele** – Does the program or service meet RCRC’s Purpose for Delivery outlined in The Scope of Program Opportunities (Std. 6.5), Nature of Services/Program Delivery (Std. 6.1.3, 6.14, 6.15, 6.16) or Education for Leisure (Std. 6.7)?

## Programs and Services

The Richland County Recreation Commission (RCRC) provides program services in a variety of manners and considers a wide range variety of patron preferences and learning styles.

- **Self Directed Programs** –patrons participate with limited supervision for example: badminton, card games, outdoor tennis courts, pickleball, picnic areas, open playgrounds, free-play open gyms for basketball, fitness room, rentals, walking trails, etc.
- **Leader Directed Programs** –patrons participate under the direction of a leader (or class instructor) for example: arthritis exercise, ceramics, dance classes, computer classes, martial arts, yoga, etc.
- **Facilitated Programs** – where individuals and groups of individuals are encouraged to participate independently for example: athletic leagues (badminton, baseball, football, lacrosse, soccer, softball, wheelchair basketball, tennis and volleyball). RCRC encourages neighborhood associations by providing meeting space in parks and community centers.
- **Fee-Based Programs and Services** – RCRC augments the Richland County budget allocation by requiring fees for some services such as special events, senior trips, facility rentals (class space, banquet rooms, gyms, community centers, fields, etc.), All-Star After-School, Summer Day camps, RCRC recreation leagues, golf cart rentals, etc.
- **Cooperative Programming** – RCRC strives to work with other related area programs, agencies, and businesses to offer a wide variety of recreational programming opportunities for example: area School Districts, *Arthritis Foundation, Healthy Blue, Carolina Panthers, Comet, Department of Social Services, Forest Acres Police Department, Goodwill, Palmetto Health, Richland County Sheriff’s Department, Senior Resources, Richland County Public Library, and Well Care,*

## Participant Involvement Process

The Richland County Recreation Commission strives to involve participants in the planning of programs and services through:

- Recreation Enrichment Committee (REC)
- Program Participant Evaluations
- Citizen input at regularly scheduled board meetings
- Neighborhood Associations

- Richland County Council
- Informal Input from Community
- Manager’s knowledge of community needs
- Contracting with Needs Assessment Consultants

Each facility, by working with the community, establish a Recreation Enrichment Committee (REC) which meets periodically. Attendees are respective Site Supervisor or Assistant Site Supervisor or RCRC designee, REC members, and community guests. The purpose of the Recreation Enrichment Committee is to formulate a stronger bond between community members and recreation staff. RCRC staff and community members assess community needs, develop community programming, and outline ways to promote activities, events, and recreation programs. Recreation Enrichment Committees are encouraged to express community concerns and ideas related to increasing participation and facility improvements.

RCRC seeks participation in REC through posting of flyers at facilities, schools, newspapers, website, and Game Plan advertising. Facility Managers consider recommendations and implement programs based on the overall mission and goals of RCRC and the availability of resources and instructors.

RCRC meets regularly with Youth Athletic Leagues (**12+** Youth Athletic Leagues established) to hear field, lighting, equipment maintenance, etc., needs and concerns and share ideas regarding partnerships between leagues and RCRC.

Additionally, facility managers seek input from current participants through informal discussion and through formal program and class evaluations. On evaluation forms, participants may give input on improving current offerings and input into future programming.

### Scope of Program Opportunities and Outreach Initiatives

Purpose: RCRC programs are created and administered to accomplish our mission which is carried out by meeting the needs and preferences of the citizens we serve, life enrichment, fellowship, skills enhancement and connecting our communities.

<b>Program Fields</b>	<b>Description</b>	<b>Typical Activities</b>
<b>Arts and Crafts</b>	Creative Work - making items that display form, beauty and or usual perception. Utilitarian items that have decorative and useful value	<b>Basket Weaving, Ceramics, Crochet, Jewelry Making, Painting, Scrapbooking</b>
<b>Aquatics</b>	Activities are done in or upon the water or pools. We have four (4) pools ( <b>Eastover, Hopkins, St. Andrews and Trenholm parks,</b> ) which are seasonal. Swim lessons are in the pools only.	<b>Public Swimming, Swimming Lessons, Water Aerobics</b>

<b>Athletics, Sports, Games</b>	Athletics provides free youth sports clinics, develops agency facilitated adult and youth sports leagues, coordinates community ran sports leagues, Sports are defined as having defined rules and procedures, requiring vigorous exertion and a high level of organization	<b>Golf, Kickball, Lacrosse, Tennis, Track, Youth Basketball, Football, Soccer; Volleyball, Sports Clinics, T-Ball, Softball</b>
<b>Hobbies</b>	Activity pursued with intense interest and longevity. Types include collection, creative, educational, and performing	<b>Card Playing, Dance fitness, line dancing</b>
<b>Literacy Programs</b>	Characterized by activities associated with language, speech, literature, books, and writing.	<b>Cricket's Curls, Adventures, Read-A-Palooza, Turning Points Youth Initiative, Youth Summit,</b>
<b>Outdoor Recreation</b>	Activities in the out-of-doors; land, water, air and conservation efforts. based. Kelly Mill Lake will allow us to offer and provide outdoor recreational activities.	<b>Conservation, Fishing, Hiking, Picnics, Playground Systems, Recycling</b>
<b>Self-Development</b>	Aimed at the improvement of the individual; primary purpose focused on cognitive, communicative or affective skills; focused on changing one's behaviors	<b>After-School and Summer camp programs, Career and College Fairs, Teen Recreation Enrichment Council</b>
<b>Social Recreation</b>	Promotes sociability and opportunities for social interaction; the key factor is to bring people together for socializing	<b>Adult Bingo, Back to School Bash, Concerts, Facility Rental, Socials, Social for Adults with Disabilities, Yard Sales</b>
<b>Technology</b>	Employs technology (computers, cameras, video)	<b>Introduction to Computers, Excel Training, Microsoft Word, PowerPoint,</b>
<b>Travel and Tourism</b>	Travel involves the movement of individuals from one location to another; tourism involves the provision of attractions and support services	<b>Adventures Travel Club, Senior Groups, Tournaments,</b>
<b>Volunteer</b>	Services provided without pay, providing to others as a community/civic service	<b>Breakfast with Santa, Easter Egg Hunts, Halloween Festivals, Mentoring Programs and Youth Sports, Health Fair</b>
<b>Wellness (Cardio, Physical)</b>	Focuses on the holistic way on the well-being of individual; physical movement; a process as well as an end-directed toward achieving optimal health.	<b>Arthritis Exercise, Health Fairs, Line Dancing, Martial Arts, Tennis, Yoga, Zumba, Pound Fitness</b>

## Program & Service Statistics

Richland County Recreation Commission collects statistics for program and services analysis. Statistics are included in Budget Reports, Program Proposals, and the Parks and Recreation Master Plan. Statistics collected range from number of participants, satisfaction levels of participants, repeat patrons, revenue collected, expenses paid, and many more. Statistics are used to annually review and update each programs classification and lifecycle status.

## Program Classifications and Lifecycles

Programs are classified and defined as:

Essential – Part of the agencies mission and serves majority of the community. Highest level of subsidy. (Must offer)

Important – Important to the community, serves the broad community. Some level of subsidy offered. (Should offer)

Value Added – Enhanced community offering, serves a niche group. Limited to no subsidy. (Would be nice to offer)

Lifecycles are defined by program growth year over year. Lifecycles are categorized as:

- Introductory – New program; modest growth.
- Take-Off – Rapid participant growth.
- Growth – Moderate, but consistent participant growth.
- Mature – Slow participant growth.
- Saturated – Minimal to no participant growth; extreme competition.
- Decline – Declining Participation.

## Program Fees and charges

The Richland County Recreation Commission has established a set of prudent financial practices and policies for the accountability of public funds. Policy 8010, “Fee and Charges Policy and Procedures” establishes cost recovery tiers as well as a set of procedures to determine fees and charges for the use of Commission facilities, equipment, and sponsored programs.

## Outreach to Diverse Underserved Populations

The Richland County Recreation Commission (RCRC) proactively considers accessibility, affordability, and participant capability when planning programs, events, or activities. Collaborative relationships with outside agencies help provide valuable information that is beneficial in identifying underserved populations. RCRC facilitates underserved population participation by offering services to help overcome barriers that

restrict program participation. Examples of services and programs include but are not limited to the following:

**Adaptive and Therapeutic Recreation:** RCRC provides inclusive programming and routinely makes accommodations for citizens with disabilities or who need special accommodations. Over 3,959 residents of Richland County are registered with the South Carolina Department of Disabilities and Special Needs (SCDDSN) and are currently receiving services. The Daily Recreation Enrichment Activities and Mentoring (**D.R.E.A.M**) program provides recreational opportunities to youth and adults throughout Richland County. **Camp Sunshine** is a summer program for youth, young adults, and family members requiring special accommodations that cannot be safely implemented at our other summer campsites. Participants of all abilities can engage in recreational activities such as arts-n-crafts, games, literature, music, and sports. **Family and Friends Sports A-Rama** is a four-week program that provides the opportunity for families to engage in recreational activities in a safe, fun, positive environment. This inclusive program is open to all regardless of ability and includes kickball, soccer, tee-ball, etc.

**All-In-Fee Reduction Program:** All-In-Fee Reduction Program is a scholarship program that provides financial assistance for citizens that demonstrate a financial need. Qualified residents who meet established low-income guidelines receive a reduction in fees for one year. County residents who meet income eligibility guidelines may participate in RCRC programs and activities regardless of the ability to pay.

**Teen Night Hawks Program:** In Richland County the teen population is underserved; therefore, RCRC introduced Teen Night Hawks to give Richland County teens regular events to attend. Teen Night Hawks is a prevention and outreach program consisting of food, games, music, basketball, and prevention and outreach topics. This program happens every 2<sup>nd</sup> Friday of each month from 7 pm-10 pm and moves to different facilities within the county to reach as many underserved teens as possible.

## Health and Wellness Promotion

Richland County Recreation Commission (RCRC) understands the importance of sharing with all citizens the benefits of leisure and recreation services and encouraging people to visit our sites and participate in a variety of programming.

RCRC provides educational material to the public on leisure and recreational services through Health and Wellness fairs and events, public meetings, presentations and parks and recreation program guides, and through social media of RCRC website and YouTube channel.

Health and Wellness fairs and events are offered throughout the year to educate citizens on current and upcoming activities, intervention programs, and access to medical and health related resources located within our community. Another form of engagement with our public is our monthly Board of Commissioner meetings that gives the opportunity for



citizens to attend, give public input and receive up-to date information pertaining to recent and upcoming parks and recreation projects. Our quarterly program guide is also an additional form of communicating with our public in the form of promoting activities, classes, and recreational services.

### **Short-Term and Long-Term Goals:**

The Richland County Recreation Commission's Recreation Plan was developed to support the goals of the agency's Strategic Plan:

#### **RCRC Recreation Strategic Goals:**

##### **Goal 1: Improve internal and external customer service**

###### **ACTION ITEMS**

- A. Develop an ongoing customer service training for employees.
- B. Develop an ongoing and system-wide feedback mechanism for events, classes, and programs.
- C. Incorporate greater use of technology and data-driven approach towards customer service.

##### **Goal 2: Update program data to understand and address community needs**

###### **ACTION ITEMS**

- A. Evaluate life cycle for programs in the saturated or decline stage and reposition or eliminate if appropriate.
- B. Balance program offerings to serve the multi-generational audience of Richland County.
- C. Continue evaluating program classifications to ensure balance between core (least number of offerings), important and value-added (maximum number of offerings).
- D. Evaluate for new program areas or emerging trends for Active Older Adults, Conservation, Prevention and Health and Wellness by utilizing existing staff and facilities.
- E. Expand program offerings and life-long learning opportunities for Active Older Adults, Conservation, Prevention, Special Events and Health and Wellness within communities and underserved populations.
- F. Research and document the demographics for the special need's population.
- G. Integrate public input into program planning and development.

##### **Goal 3: Focus on existing park and facility or amenity upgrades/improvements/ Expansion**

###### **ACTION ITEMS**

- A. Develop a capital improvements plan to identify new facility needs and address facility upgrades and renovations.
- B. Prioritize and address ADA accessibility issues identified in the assessment.

- C. Replace Park/facility signs with consistent design. Enrich visitor experience with enhanced landscaping/irrigation and place making.
- D. Develop a greenway plan to enhance off-site bike and walking trail connections to facilities tying them into greater Richland County network.
- E. Address parks with “Poor” and “Fair” overall assessment ratings, through implementation of listed improvements and enhancements.
- F. Develop and maintain relationships with Richland County and the City of Columbia Public Works Departments to maximize resources for park improvements, technology, etc.
- G. Plan and construct a dog park facility utilizing existing land and facilities.
- H. Assess and develop public access for fishing pier and canoe/kayak launch.
- I. Conduct a Countywide Aquatics feasibility study to assess current facilities and to identify future opportunities.
- J. Develop policies for construction that will make RCRC facilities “greener”.
- K. Develop and maintain air and drinking water quality plan for all RCRC facilities

**Goal 4:** Expand and diversify funding opportunities to ensure financial sustainability

#### ACTION ITEMS

- A. Develop a grant and sponsorship team to identify and evaluate grant opportunities.
- B. Continue to leverage the Richland County Recreation Foundation for fundraising including expanding the philanthropic mission through individual donor/charitable giving programs.
- C. Develop a focused sponsorship campaign and a proposal for tiered sponsorship levels.
- D. Highlight the Foundation front and center describing the steps required to become a sponsor/partner.
- E. Conduct a Master Plan study for Linrick Golf Course to assess the current facilities and to identify future strategies for enhancements.

**Goal 5:** Develop/update the Marketing and Branding Plan to maximize outreach and participation

#### ACTION ITEMS

- A. Develop a true branding plan to create and propagate a message that focuses on the three pillars: Conservation, Health and Wellness and Social Equity.
- B. Continue to update the mobile friendly website.
- C. Develop an app to promote agency offerings and to increase visibility as well as accessibility to program and facility information.
- D. Replace all facility signage with RCRC’s new logo.
- E. Increase awareness of RCRC’s role in managing the facilities, trails, and parks that people use.
- F. Begin cross promoting agency activities and programs at Special Events.

**Goal 6:** Increase agency visibility through local, state, and national practices and recognition

**ACTION ITEMS**

- A. Continue to update information for CAPRA standards.
- B. Create agency's CAPRA Team to assist with accreditation process.
- C. Pursue re-accreditation for the agency in Spring 2021.
- D. Establish a team to review and apply for the National Recreation and Parks Association's Gold Medal Award.

**Goal 7:** Identify the true cost of offering services and focus on financial sustainability

**ACTION ITEMS**

- A. Undertake a cost-of-service study and financial sustainability plan to identify the true (direct, indirect, overhead) costs of providing services.
- B. Evaluate all fee and charges based on true costs of service and determine cost recovery goals based on community values.
- C. Develop and annually update mini-business plans for key facilities.
- D. Evaluate recreational and athletic programming to ensure fair and equitable access.

**Goal 8:** Utilize data and analytics to drive decision-making on programs and facility operations

**ACTION ITEMS**

- A. Complete a staffing analysis for all park and community centers to improve efficiency and effectiveness for program delivery.
- B. Implement new registration software to improve data collection.
- C. Update all policy manuals to focus on performance and outcomes based on data.
- D. Utilize volunteer database to identify opportunities for service to assist staff needs.

**Goal 9:** Continue to build an organizational culture centered on innovation and continuous improvement

**ACTION ITEMS**

- A. Implement a Performance Management Tool that connects individual goals to the agency's vision, mission, and values.
- B. Improve internal agency coordination and communication to insure effective and efficient services to the citizens.
- C. Implement and evaluate an ongoing professional development program to ensure a well-trained, educated workforce.
- D. Implement new employee software to improve recruitment and enhance time management.
- E. Review and update Human Resource and Administrative policies and procedures.
- F. Continue to review and update the organizational structure and focus not just on right sizing, but also on right-staffing.

- G. Conduct periodic compliance audits to ensure policies and procedures are being followed by staff.

**Goal 10:** Improve service delivery through updated information technology

**ACTION ITEMS**

- A. Implement the strategies identified in the Information Technology Analysis for improved hardware, software, and staffing.
- B. Continue to update and evaluate website and online registration software.
- C. Establish secure connectivity between main building and remote sites.
- D. Evaluate hosted voice solutions for all offices.
- E. Implement new Volunteer Management software to increase recruitment, enhance retention, and develop recognition for agency volunteers.

**Goal 11:** Maximize Volunteers, Internships, and Partnerships to support agency programs, activities, and events

**ACTION ITEMS**

- A. Connect with like agencies to maximize volunteer opportunities.
- B. Revise and update the Volunteer Policies and Procedures.
- C. Develop ongoing process for recruiting, retaining, and recognizing volunteers.
- D. Research opportunity to serve as an apprenticeship site.
- E. Foster a system-wide approach to volunteer recruitment and management.
- F. Increase opportunities for internships with local universities and colleges.
- G. Continue relationship with the Urban League for youth work program.
- H. Utilize Recreation Enrichment Committees to spread the positive message of RCRC programs and activities.
- I. Establish and improve relationships with community organizations, service providers and businesses to maximize partnerships and resources.

**Goal 12:** Maintain a well-trained and engaged workforce now and in the future

**ACTION ITEMS**

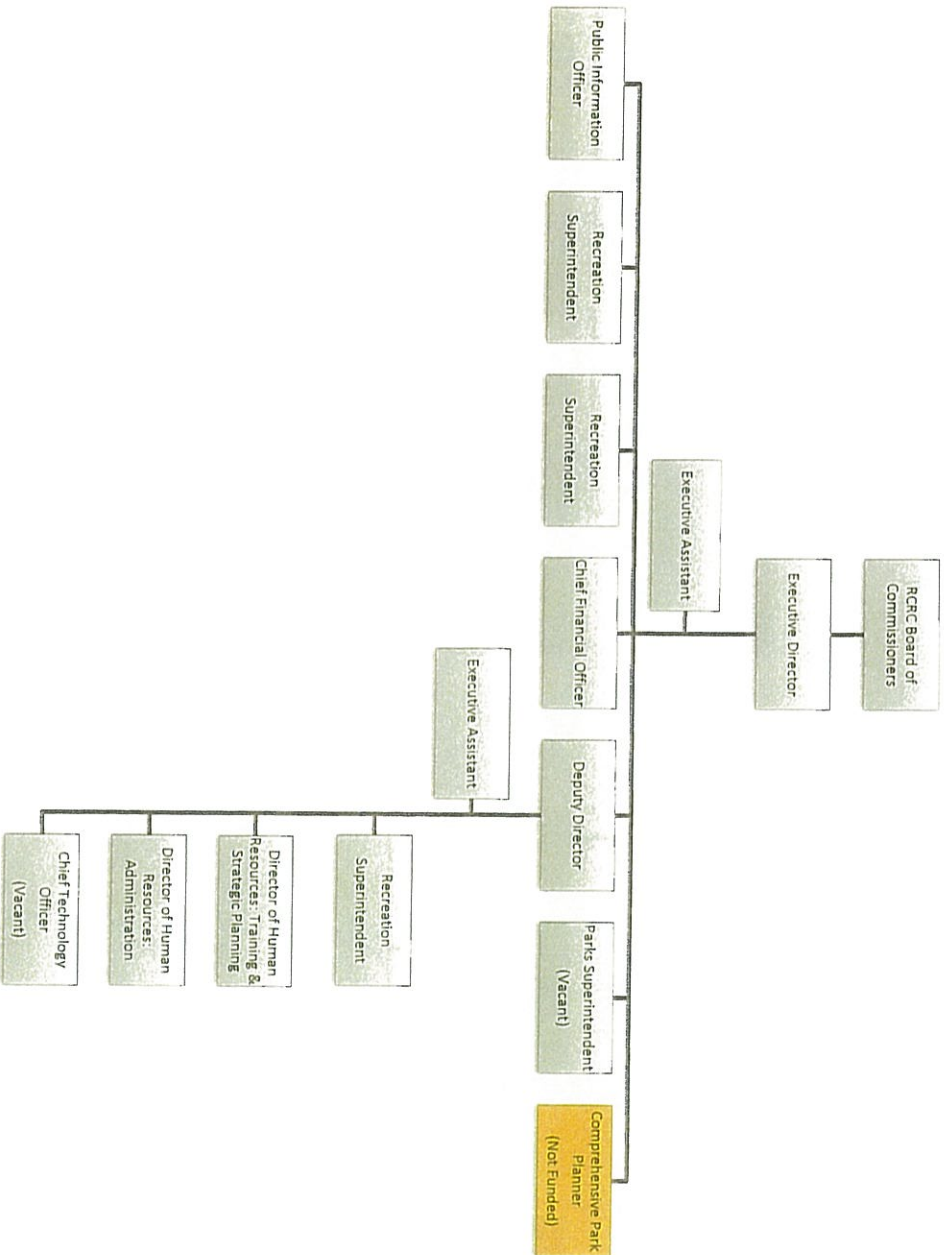
- A. Continue to build a customized onboarding/orientation program that elaborates on the values and culture of the agency.
- B. Implement an Employee Training and Development Program to address the ongoing needs of individual employees and the organization.
- C. Structure a succession plan to include professional development, individual goals, and cross-training.
- D. Continue to ensure that the diversity in staffing reflects Richland County.
- E. Identify and improve employee safety through best practices for risk management.



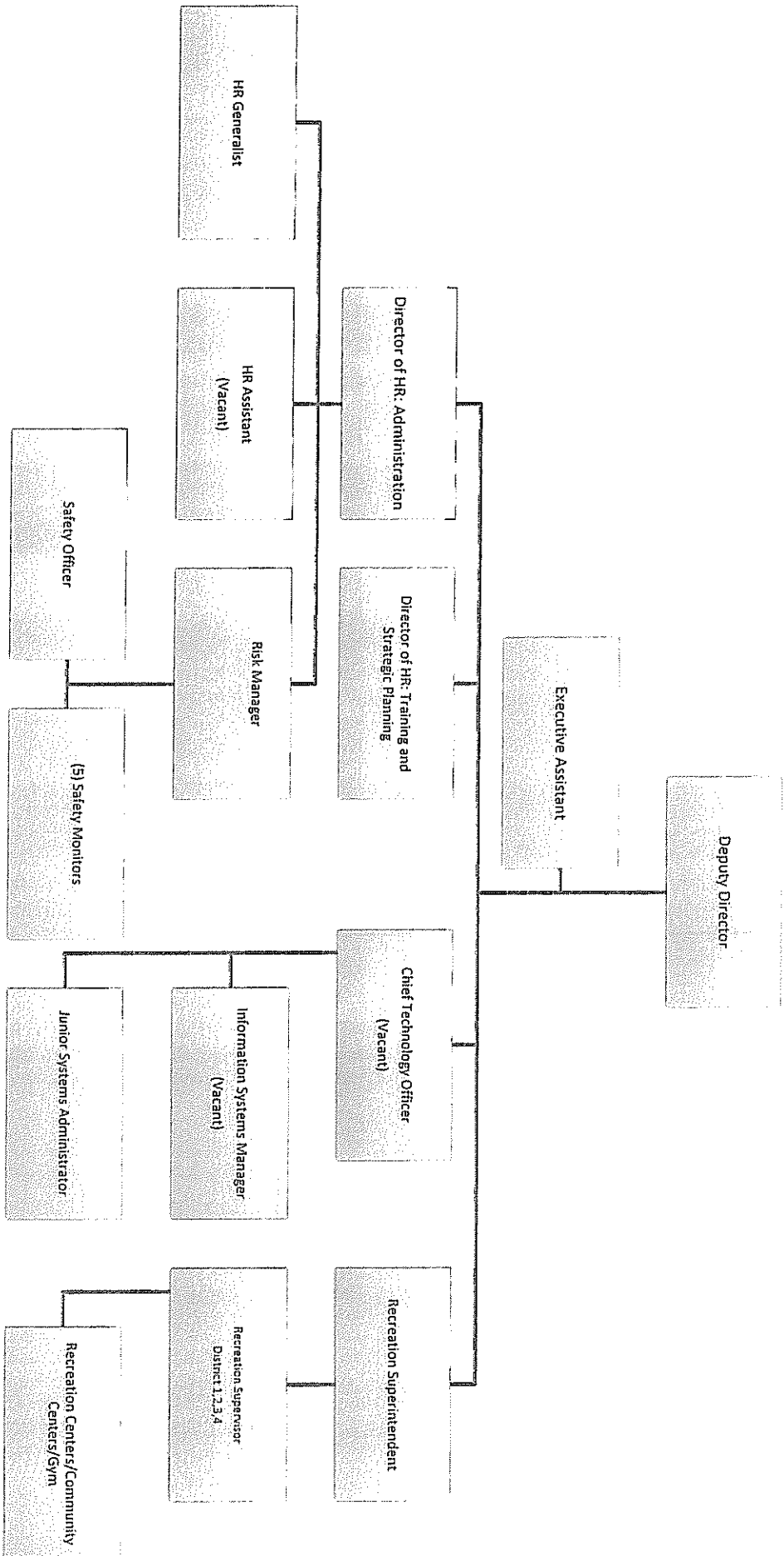
**Appendix Documents**

- Organizational Chart
- Program Proposal Form
- Program Evaluation Form
- Facility User Code of Conduct
- Facility & Amenities Brochure
- Department Program Matrix

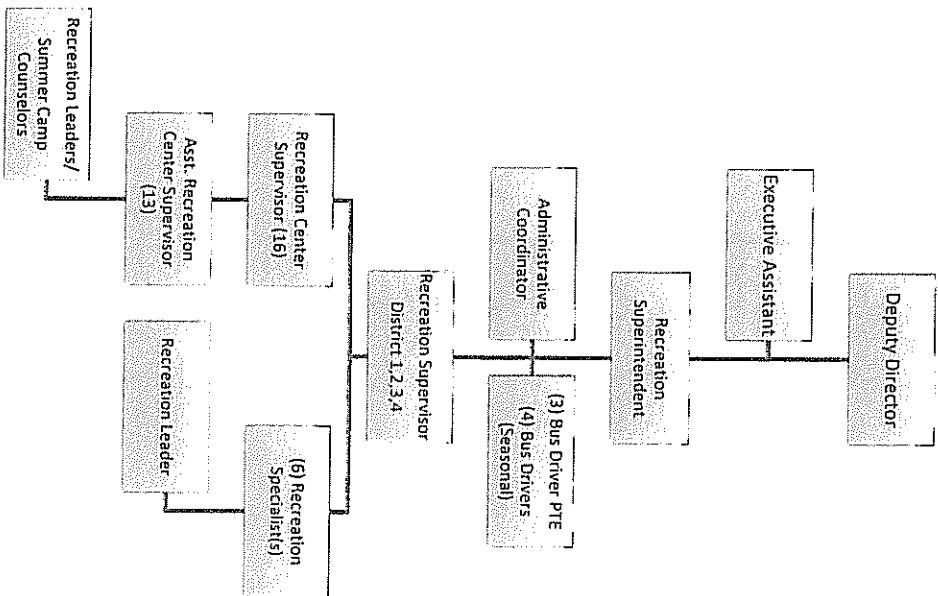
# Organizational "Executive Team" Chart



# Organizational "Deputy Executive Director" Chart

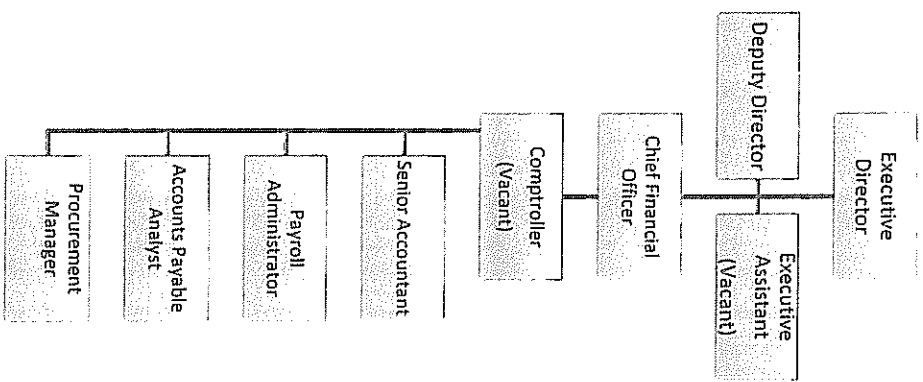


### Recreation "Programs Division" (Overview)

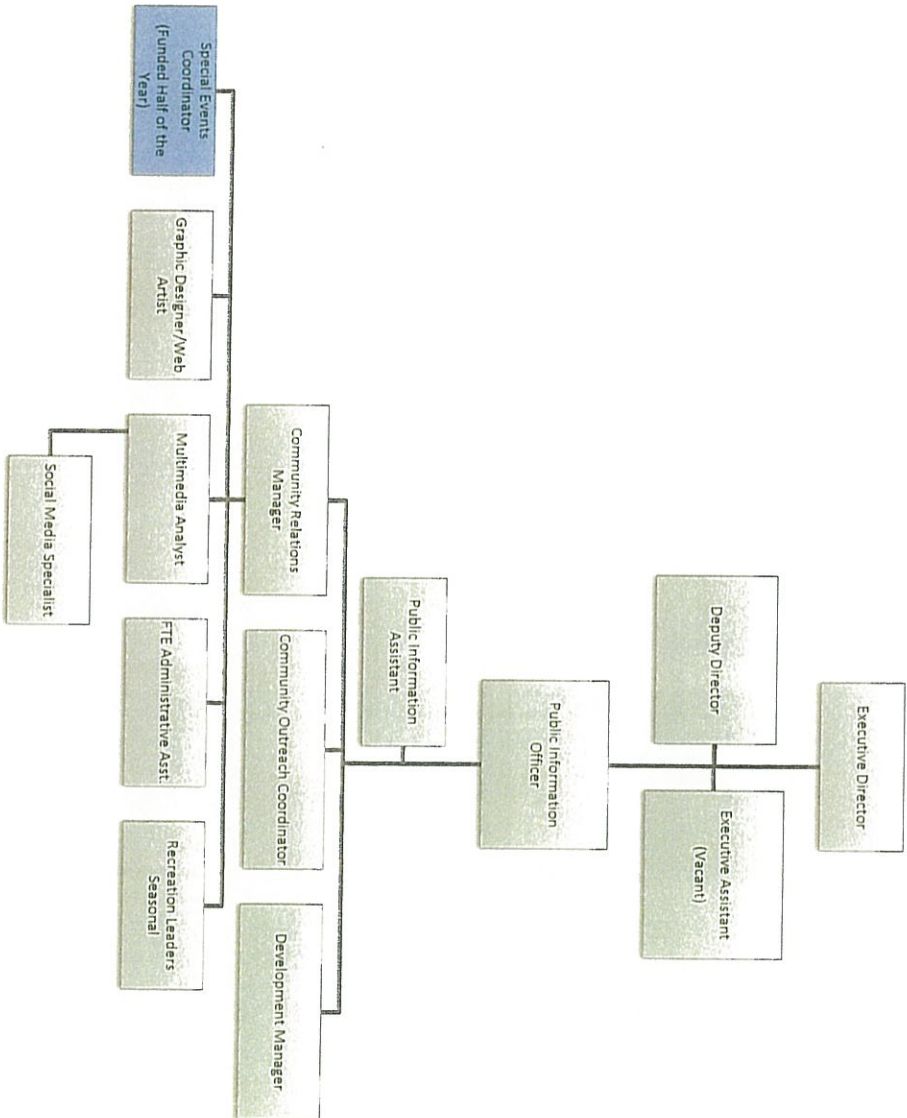




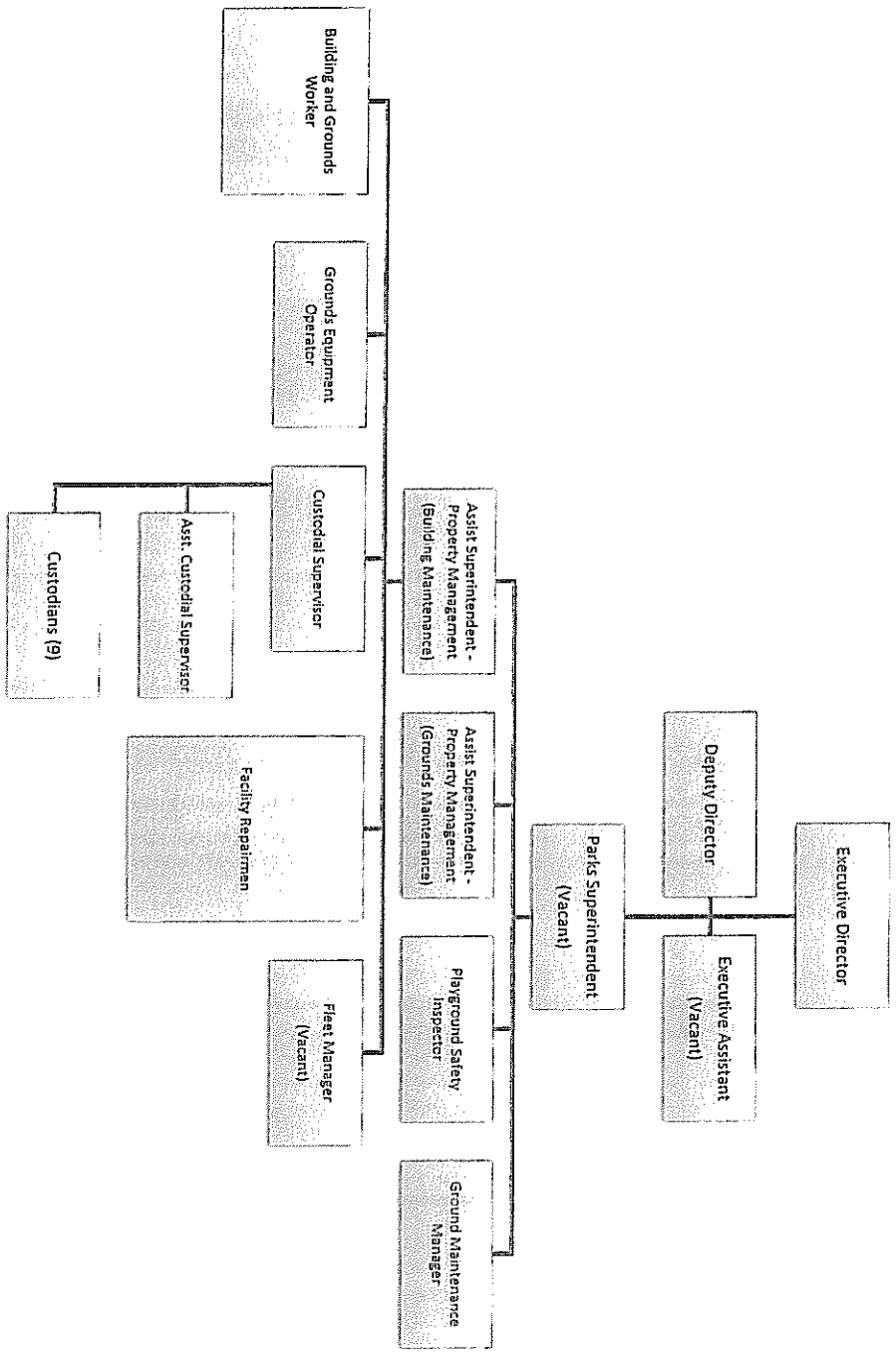
# Recreation "Finance Division" Overview



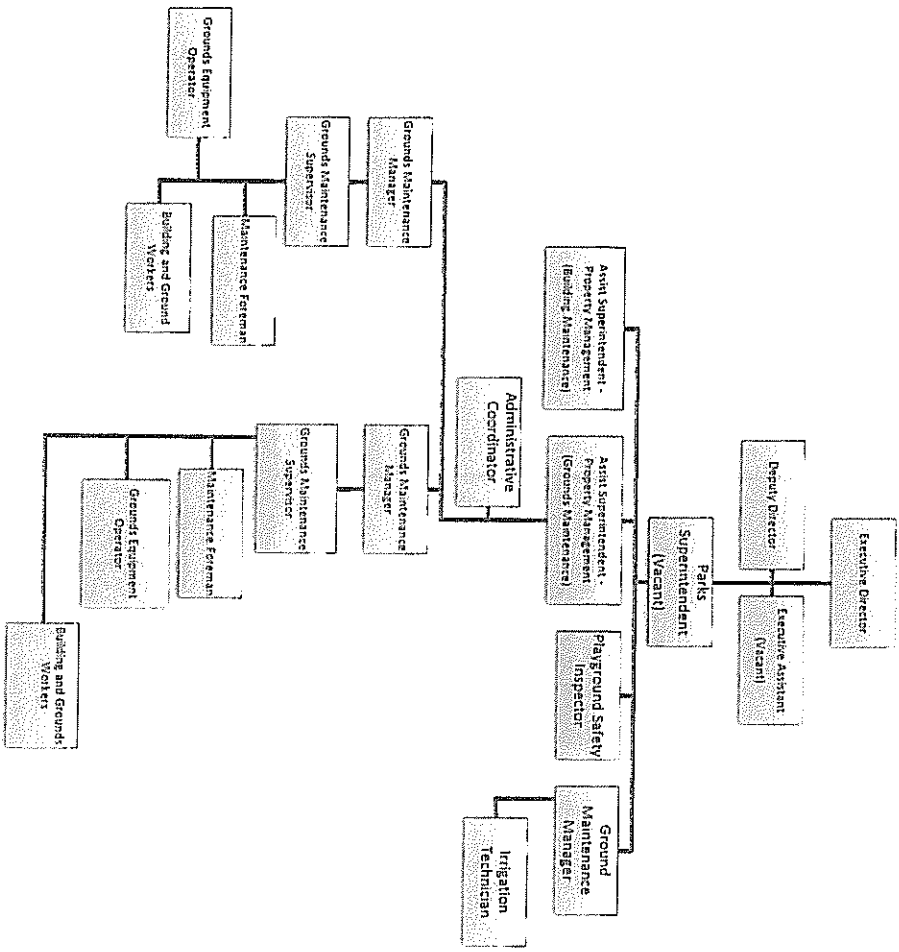
# Organizational "Community Relations" Chart



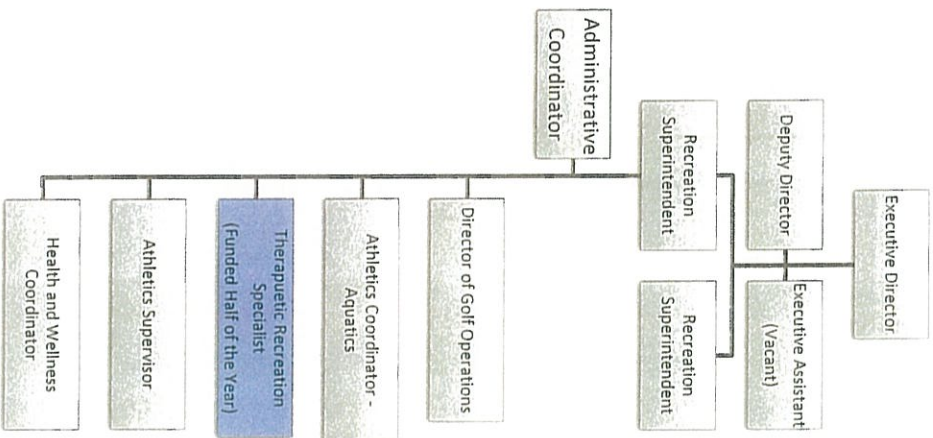
# Organizational "Parks Division" Chart



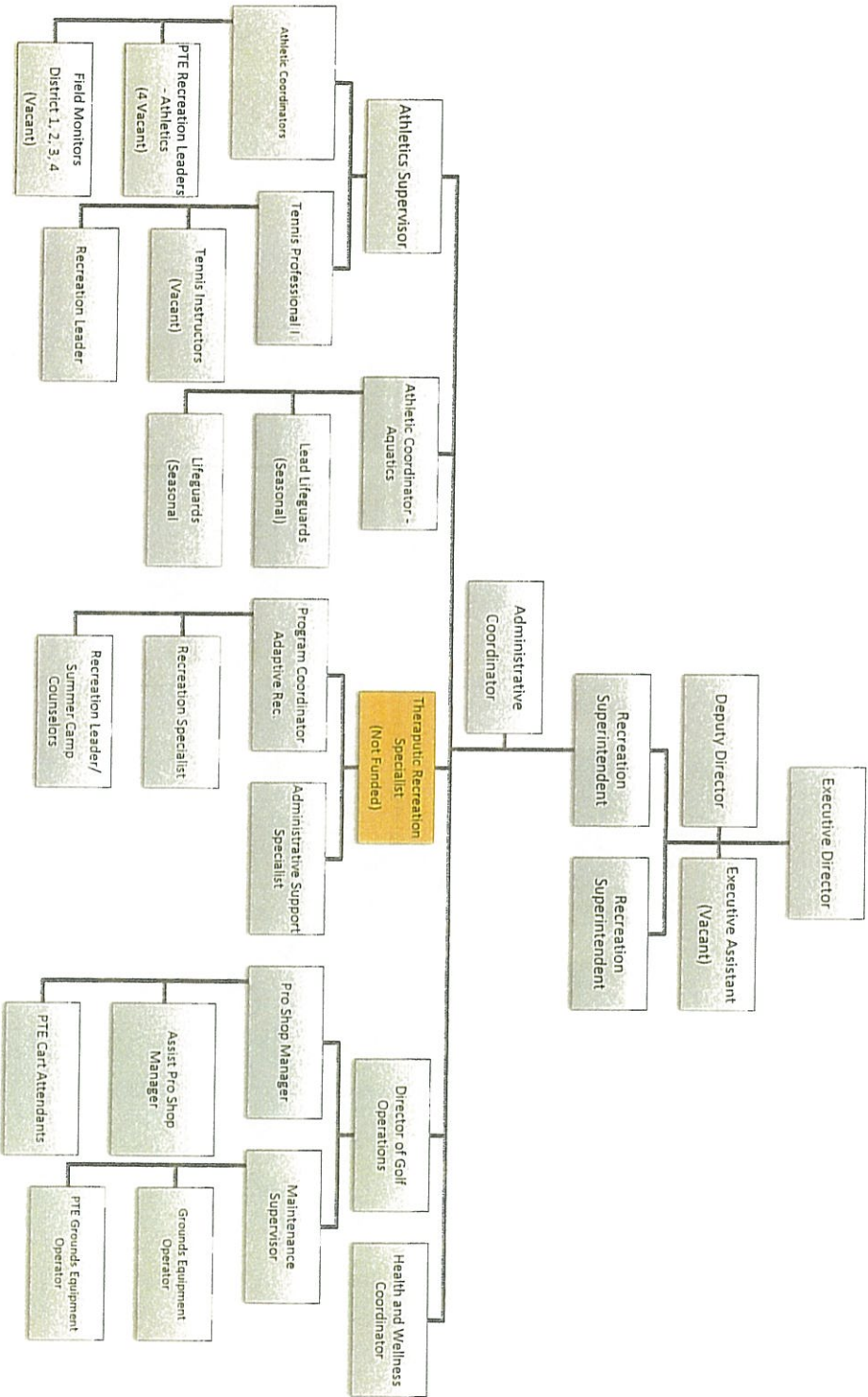
# Organizational "Parks Division" Chart



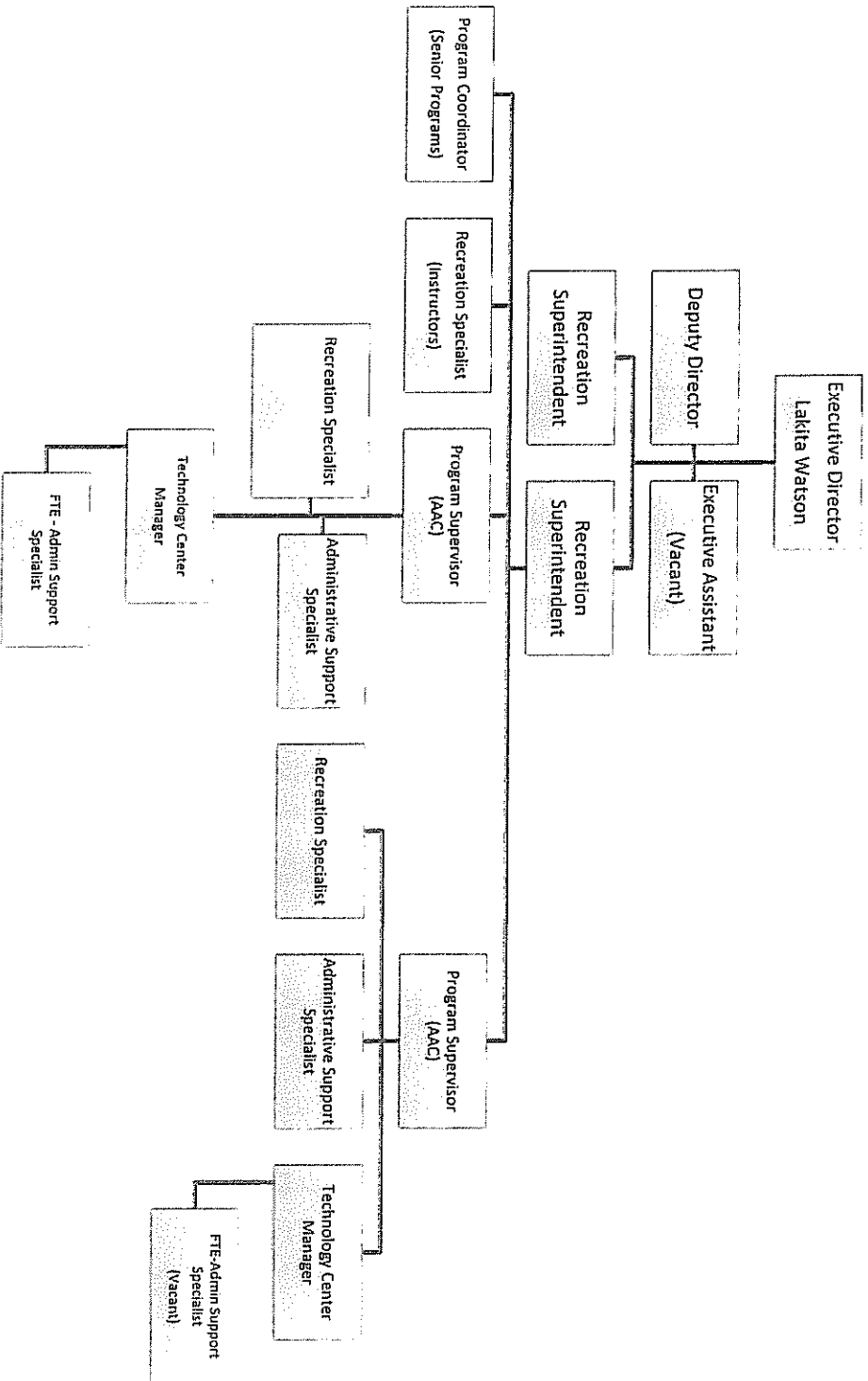
## Recreation "Programs Division" (Overview)



# Recreation "Program Division" Programs



# Organizational "Recreation Division" Chart





# Program Proposal Form

1. Activity/Event Name: \_\_\_\_\_

2. MyRec Activity #: \_\_\_\_\_ 3. Event Supervisor: \_\_\_\_\_

4. New Program?  Yes  No Previous Participation/Revenue \_\_\_\_\_

5. Brochure Description for Event:

6. Program Goal: \_\_\_\_\_

7. Program Objective:

8. What is the Core Program:

- |                                      |                                |   |                                       |
|--------------------------------------|--------------------------------|---|---------------------------------------|
| <input type="checkbox"/> Adult:      | <input type="radio"/> Activity | <input type="radio"/> Athletic            | <input type="radio"/> Active Seniors  |
| <input type="checkbox"/> Youth:      | <input type="radio"/> Activity | <input type="radio"/> Athletic            | <input type="radio"/> Non-school Time |
| <input type="checkbox"/> Aquatics    |                                | <input type="checkbox"/> Special Events   |                                       |
| <input type="checkbox"/> Therapeutic |                                | <input type="checkbox"/> Arts and Culture |                                       |

9. Which Pillars does this touch?  Social Equity  Conservation  Health & Wellness

10. Event Location \_\_\_\_\_

11. Event Dates & Time \_\_\_\_\_

12. Event Rain Date & Time \_\_\_\_\_

13. Attendees Age Range: \_\_\_\_\_ Grade Specifics: \_\_\_\_\_

Anticipated Number of Participants: Minimum: \_\_\_\_\_ Maximum: \_\_\_\_\_

14. Registration Beginning Date: \_\_\_\_\_ Ending Date: \_\_\_\_\_

15. Registration Fee: \_\_\_\_\_ Late Fee: \_\_\_\_\_

Material/Activity/Event Fee: \_\_\_\_\_

16. Online Registration:  Yes  No

17. Other Information:



## Program Proposal Form: Page 2

**18. Schedule and Staff Assignments:** List the timing of set up, activities, breakdown, etc.

Position	Time	# of Staff/Volunteers
Public Safety Personnel		
CPR/First Aid Certified Staff		
Crowd Control		

**19: Safety Management Plan and ADA Accommodations**

**20. Marketing Plan**

Flyer

Poster

Social Media

Street Team

Other: \_\_\_\_\_

**21. Coordination with Outside Agencies**

Organization	Contact Name & Title	Services Provided

**22. List maintenance requests to be entered into FIXX software upon event approval.**

**23. Attach Event Site Plan:** Include details of any special set-up and requests for maintenance

## Program Proposal Form: Page 3 Proposed Program Budget

Activity/Event Name \_\_\_\_\_

### Revenue Budget

Revenue Source	Estimated Revenue
Sponsorships	
Fees	
Grants	
<b>Total Estimated Revenue</b>	

### Expense Budget

Line Item Number	Item	Vendor	Estimated Expenditure
<b>Total Estimated Expenses</b>			

Summary	
Total Estimated Revenue	
Total Estimated Expenses	
Gain/Loss	

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by Manager: \_\_\_\_\_ Date: \_\_\_\_\_



# Program Evaluation

Due to supervisor one week after the event.

Program/Event Name \_\_\_\_\_

Location \_\_\_\_\_ Event Date/s: \_\_\_\_\_

Event Start Time \_\_\_\_\_ Event End Time: \_\_\_\_\_

Attendance: \_\_\_\_\_ Weather Condition: \_\_\_\_\_

Method of determining attendance \_\_\_\_\_

(Estimate, Head Count, Number of Cars, Tickets Sold, etc.)

Hours of Planning \_\_\_\_\_ Hours of Preparation \_\_\_\_\_

Number of surveyes distributed \_\_\_\_\_ Number of surveyes completed \_\_\_\_\_

Analysis of participant evaluations:

Was emergency plan activated?  Yes  No  
(If yes, describe)

General Observations

Were ADA accomodations implemented?  Yes  No  
(For what need? How many participants)

Advertising/Promotion Methods:

Flyer

Poster

Social Media

Street Team

Other: \_\_\_\_\_

Maintenance Problems

Maintenance Recommendations for next year

General Comments or Recommendations

Suggestions for Improvement

Final Budget: Revenue \_\_\_\_\_ Expenses \_\_\_\_\_ Gain/Loss \_\_\_\_\_

Completed by: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_



## Enriching Lives & Connecting Communities

### Facility User Code of Conduct

RCRC Facilities  
Policy No. 14025

Revision Date: December 16, 2013  
Last Revised: December 14, 2010

#### Policy Statement

The Richland County Recreation Commission sets out rules of conduct for all facility patrons and guidelines for RCRC staff in order to provide a positive environment for patrons. All patrons of the Commission's facilities and programs are expected to exhibit good sportsmanship and appropriate behavior at all times.

#### Guidance:

All patrons must abide by all applicable laws, regulations and ordinances when participating in RCRC programs or using RCRC facilities. Law enforcement may be contacted when deemed necessary.

#### 1. Category I Offenses (Most Severe):

- a. Possession, transfer or use of a firearm
- b. Possession, transfer, or use of a weapon including but not limited to knife, BB gun, pellet gun, razor blade, brass or metal knuckles or box cutter.
- c. Assaulting or threatening an RCRC staff member/patron.

#### Consequences for Category I Offenses:

First Offense: Permanent Suspension from all Richland County Recreation Commission facilities. Patron may apply for reinstatement after one year, however reinstatement is not guaranteed.

#### 2. Category II Offenses:

- a. Possession, distribution or being under the influence of alcohol at any RCRC facility. Patrons of legal age may possess and consume only those alcoholic beverages sold by RCRC at a facility that has special provisions regarding alcoholic beverages that are allowed as part of a facility rental agreement or alcoholic beverages sold by RCRC at an RCRC facility that sells alcoholic beverages.

Note: RCRC reserves the right to refuse to sell alcoholic beverages to persons of legal age when at its discretion such action is warranted.

- b. Possession, distribution or being under the influence of any amount of illegal drugs (including legal drugs used or possessed in an illegal or improper manner).
- c. Inappropriate sexual conduct.
- d. Vandalism or destruction of property (may be subject to restitution)
- e. Theft
- f. Trespassing, including trespassing after suspension

Consequences for Category II Offenses:

First Offense: A minimum of, but not limited to, 6 months suspension from all Richland County Recreation Commission facilities.

Second Offense: A minimum of, but not limited to, 1 year suspension from all Richland County Recreation Commission facilities.

Third Offense: Permanent suspension from all Richland County Recreation Commission facilities.

3. Category III Offenses:

- a. Use of abusive or obscene language.
- b. Inappropriate dress or revealing clothing in facility or on RCRC property.
- c. Unruly and disrespectful behavior.
- d. Refusal to obey rules, regulations or a staff member.

Consequences for Category III Offenses:

Warning: A warning will be given for first offense violations of 3(a) and 3(b). For second offenses of 3(a) or 3(b) above proceed as follows:

First Offense: A minimum of, but not limited to, 1 month suspension from all Richland County Recreation Commission facilities.

Second Offense: A minimum of, but not limited to, 6 month suspension from all Richland County Recreation Commission facilities.

Third Offense: A minimum of, but not limited to, 1 year suspension from all Richland County Recreation Commission facilities.

- 4. The Facility User Code of Conduct will be posted at all RCRC recreation facilities.
- 5. Violators who have been suspended according to the terms of this policy will be provided with a copy of the Appeal Process when possible.

6. Administrative Process:-

Any disciplinary issue warranting suspension will be investigated by the appropriate Division Head. If the Division Head concludes that a suspension is warranted, he/she shall issue a written finding that suspension is warranted and also set forth the period of suspension. Written notice of the suspension will be provided to the patron when possible.

Appeal Process (Due Process):

- Step 1. Should the patron believe that the suspension is not warranted or that the period of suspension is not appropriate, then the patron may submit a written appeal to the RCRC Executive Director setting forth the basis on which the patron contests the suspension or the period of suspension. This must be done within 10 calendar days of the date RCRC issued written notice of the suspension to the patron.
- Step 2. Within 10 calendar days of receiving notice of an appeal of a suspension, the RCRC Executive Director will schedule a hearing date and time for the patron's appeal to be heard.
- Step 3. During the scheduled hearing, the patron will have the right to introduce evidence and the right to examine witnesses.
- Step 4. Appeal Hearing:
  - a. The patron may proceed with presenting their side of events to the Executive Director through his or her own testimony or through the testimony of other witnesses. The patron may also submit any photographs or other documentary evidence that he or she wishes the Executive Director to consider. RCRC staff members involved with the disciplinary violation, including the Division Head of Facility Operations will be present at the hearing and the patron may ask questions of these persons at the hearing;
  - b. The appeals hearing shall be an informal procedure, shall not have sworn testimony and will not be recorded;
  - c. Neither RCRC nor the patron making the appeal shall have the right to be represented by counsel at the hearing;
  - d. The burden is on the patron to present a compelling basis for the Executive Director to reverse or modify the suspension;
  - e. The Executive Director has complete authority over the hearing and may exclude any testimony or other evidence proffered by the patron which in the discretion of the Executive Director is not relevant to the issues or is designed to harass, annoy or unduly embarrass a RCRC staff member or other patron;

- f. The Executive Director has the authority to sequester witnesses from the hearing room and to have any party removed from the hearing for inappropriate conduct, including the patron pursuing the appeal;
- g. Executive Director will then declare the hearing closed.

Step 5. A review of the case, which may include but not limited to a review of all pertinent information obtained during the appeal hearing and a review of RCRC policy will be done by the Executive Director and the Human Resources Director. If the Executive Director and the Human Resources Director are in agreement, within 10 calendar days from the date of the hearing, the Executive Director will render a written decision on the patron's appeal. The Executive Director has the authority to affirm the suspension, reverse the suspension, modify the terms of the suspension or obtain a third party review as the Executive Director finds appropriate.

Step 6. Within 10 calendar days of receipt of notice of the Executive Director's written decision on the appeal, a patron may receive further review of the suspension by the full Commission Board by giving written notice to the Executive Director requesting review of his or her decision before the full Commission. This right shall extend only to those patrons whose suspension is for a period of one year or more. Moreover, the review by the full Commission shall not be an evidentiary hearing and shall be limited to whether the patron was afforded a prompt and fair hearing by the Executive Director.

ADOPTED BY RICHLAND COUNTY RECREATION COMMISSION BOARD

BOARD MEETING DATE: December 16, 2013  
(Date Approved)

APPROVED: J. Marie Green  
J. Marie Green, Chair

For more information about this policy, contact the Executive Department.



Ridgewood Park Community Center



# LOCATIONS & AMENITIES

**Richland County Recreation Commission**

7473 Parklane Road, Columbia, SC 29223

803.741.7272

[www.richlandcountyrecreation.com](http://www.richlandcountyrecreation.com)

**Follow Us on Social**



@richlandcountyrec

@richlandrec

*Enriching Lives and  
Connecting Communities  
through  
Diverse Recreational Opportunities*



# LOCATIONS AND AMENITIES

- 1. Administrative Office (ADMIN)**  
7473 Parklane Road, Columbia, SC 29223  
Lobby, 3 conference rooms, break room, 33 offices and maintenance shop (803) 741-7272
- 2. Adult Activity Center (AAC)**  
7494 Parklane Road, Columbia, SC 29223  
Lobby, conference room, multi-purpose room, fitness center, banquet hall, kitchen with serving window, classrooms (803) 462-9995
- 3. Anna Boyd Neighborhood Park (ABNP)**  
633 Anders Street, Columbia, SC 29203  
basketball courts
- 4. Ballentine Community Center (BCC)**  
1053 Bird Road, Irmo, SC 29063  
meeting rooms, kitchen, craft room, fitness room, basketball courts, soccer fields, playground, walking trail (803) 781-2031
- 5. Bluff Road Park (BRP)**  
148 Carswell Road, Columbia, SC, 29209  
gymnasium, meeting rooms, classrooms, workout room, tennis courts, 3 lighted soccer fields, picnic shelter, walking trail (803) 776-8698
- 6. Blythewood Park (BWP)**  
126 Boney Road, Blythewood, SC 29016  
gymnasium, game room, weight room, club room, arts & crafts room, kitchen, two lighted Dixie Youth baseball fields, one lighted softball field, two tennis courts, playground, picnic shelter (803) 691-9786
- 7. Caughman Road Park (CRP)**  
2733 Trotter Road, Hopkins, SC 29061  
gymnasium, oak-lined entrance, multi-use athletic fields, tennis courts, two large picnic shelters, walking trail (803) 783-0400
- 8. Caughman Tennis Center (CRTC)**  
2733 Trotter Road, Hopkins, SC 29061  
pro shop, 4 lighted tennis courts, picnic shelter (803) 776-3250
- 9. Crane Creek Gymnasium (CCGYM)**  
7405-B Fairfield Road, Columbia, SC 29203  
gymnasium, small workout area
- 10. Crane Forest Neighborhood Park (CFNP)**  
1220 Peachwood Drive, Columbia, SC 29203  
playground, basketball court, picnic shelter
- 11. Cross Roads Park Community Center (CRPCC)**  
2750 McCords Ferry Road, Eastover, SC 29044  
large open lobby, two meeting rooms, large meeting room, a fully equipped kitchen, ball field, basketball court, playground
- 12. Denny Terrace Gymnasium (DT-GYM)**  
6429 Bishop Avenue, Columbia, SC 29203  
gymnasium, small workout area (803) 754-5290
- 13. Eastover Park (EOP)**  
1031 Main Street, Eastover, SC 29044  
gymnasium, game room, fitness room, classrooms, and kitchen, 2 lighted ball-fields, two lighted outdoor basketball courts, football/soccer field, playground, picnic shelter (803) 353-7137
- 14. Eastover Park Pool (EOPP)**  
1031 Main Street, Eastover, SC 29044  
swimming pool with pool house (803) 353-3175
- 15. Friarsgate Park (FGP)**  
1712 Chadford Road, Irmo, SC 29063  
gymnasium, classrooms, kitchen, two racquetball courts, baseball, football/soccer fields, playground, picnic shelter (803) 732-3220
- 16. Gadsden Park Community Center (GPCC)**  
1660 S. Goodwin Circle, Gadsden, SC 29052  
large room with kitchen, playground, picnic shelter (803) 353-3677
- 17. Garners Ferry Adult Activity Center (GFAAC)**  
8620 Garners Ferry Road, Hopkins, SC 29209  
lobby, three classrooms, kitchen with serving window, snack room, conference room, multi-purpose room, fitness center
- 18. Garners Ferry Technology Center (GFTC)**  
8614 Garners Ferry Road, Hopkins, SC 29209  
lobby with public access computers, 2 computer labs, office, copy center
- 19. Garners Ferry Sports Complex (GFSP)**  
8620 Garners Ferry Road, Hopkins, SC 29209  
picnic shelter, playground, outdoor restrooms and several multi-use fields
- 20. Hopkins Park Adult Activity Center (HPAAC)**  
144 Hopkins Park Road, Hopkins, SC 29061  
(803) 776-2778
- 21. Hopkins Park (HP)**  
150 Hopkins Park Road, Hopkins, SC 29061  
lobby, gymnasium, fitness room, 4 lighted tennis courts, playground, picnic shelter (803) 783-9374
- 22. Hopkins Park Pool (HPP)**  
150 Hopkins Park Road, Hopkins, SC 29061  
swimming pool with pool house (803) 783-6559
- 23. James E. Clyburn Technology Center (JCTC)**  
7492 Parklane Road, Columbia, SC 29223  
lobby with public access computers, 2 computer labs, office, copy center (803) 462-0064
- 24. Jordan Memorial Boat Ramp (JMBR)**  
611 Rosewood Drive, Columbia, SC 29201  
large 2 bay ramp accessible for multiple boats, fishing dock, picnic area
- 25. Kelly Mill Sports Complex (KMSC)**  
171 Bombing Range Road, Elgin, SC 29045  
4 baseball fields, a multipurpose field, one central two-story concessions building with press boxes and restrooms, a walking trail (approximately ¼ mile), irrigation, a custom playground system with rubberized fall surface, a maintenance building, lighted paved parking and a batting warm-up area with cages. (803) 754-7980

- 27. Killian Park (KP)**  
1424 Marthan Road, Blythewood, SC 29016  
gymnasium, two meeting rooms, one Dixie Youth baseball field, one lighted softball field, outdoor basketball court, playground, picnic shelter  
(803) 754-7980
- 28. LinRick Golf Course (LGC)**  
356 Campground Road, Columbia SC 29203  
pro shop, 257 acre 18-hole course, eight ponds and rolling hills  
(803) 754-6331
- 29. Meadowlake Park (MLP)**  
600 Beckman Road, Columbia, SC 29203  
lobby, gymnasium, kitchen, racquetball courts, classrooms, lighted baseball fields with concession stand and media box, a lighted full walking track, two tennis courts, playground and picnic shelter  
(803) 754-4463
- 30. North Springs Park (NSP)**  
1320 Clemson Road, Columbia, SC 29229  
gymnasium, several meeting rooms, two racquetball courts baseball, softball, football and soccer fields, lighted tennis courts, playground, picnic shelter  
(803) 736-6070
- 31. North Springs Park Community Center (NSPCC)**  
1320 Clemson Road, Columbia, SC 29229  
lobby, large meeting space with divider space, full kitchen with serving window, softball field with press box and canteen (803) 736-6070
- 32. Olympia Neighborhood Park (ONP)**  
1050 Olympia Avenue, Columbia, SC 29201  
two picnic tables, playground, walking trail, dedication bench
- 33. Perrin-Thomas Park Community Center (PTPCC)**  
1010 Andrews Road, Columbia, SC 29201  
lobby, meetings rooms, restrooms, picnic shelter, playground and parking area ideal for tailgating during the big game
- 34. Pine Grove Community Center (PGCC)**  
937 Piney Woods Road, Columbia, SC 29210  
(803) 213-1296
- 35. Polo Road Park (PRP)**  
800 Polo Road, Columbia, SC 29223  
gymnasium, game room, fitness room, classrooms, kitchen, lighted softball/baseball fields, six lighted soccer fields and a football field  
(803) 736-1657
- 36. Richland County Tennis Center (RCTC)**  
7500 Parklane Road, Columbia, SC 29223  
main building, concession/lounge area, 12 lighted tennis courts, picnic shelter  
(803) 788-3001
- 37. Ridgewood Park Community Center (RPCC)**  
805 Crest Street, Columbia, SC 29203  
lobby, two meeting rooms, kitchen, restrooms, outdoor restrooms, picnic shelter, playground, security lighting and a recycled, rubberized walking trail, four exercise stations
- 38. Serenity Neighborhood Park (SNP)**  
403 Riley Street, Columbia, SC 29203  
gazebo, walkway with bridge, picnic shelter
- 39. Sharpe Road Neighborhood Park (SRNP)**  
501 Sharpe Road, Columbia, SC 29203  
playground, basketball court, picnic shelter
- 40. St. Andrews Park (SAP)**  
920 Beatty Road, Columbia, SC 29210  
gymnasium, meeting rooms, kitchen, fitness room, lighted tennis courts, soccer fields, baseball fields, playground  
(803) 772-6598
- 41. St. Andrews Park Pool (SAPP)**  
920 Beatty Road, Columbia, SC 29210  
swimming pool with pool house  
(803) 551-2225
- 42. Starlite Neighborhood Park (SLNP)**  
4300 Laclair Drive, Columbia, SC 29209  
playground, picnic shelter
- 43. Summerhill Neighborhood Park (SHNP)**  
210 Durango Avenue, Columbia, SC 29203  
basketball court, picnic shelter, playground and security lighting
- 44. Trenholm Park (TP)**  
3900 Covenant Road, Columbia, SC 29204  
gymnasium, game room, club room, eight lighted tennis courts, playground, swimming pool with pool house, lighted Little League baseball field, lighted Little League softball field; football/soccer field, picnic shelter  
(803) 787-0216
- 45. Trenholm Park Pool (TPP)**  
3900 Covenant Road, Columbia, SC 29204  
swimming pool with pool house  
(803) 782-1976
- 46. Upper Richland Community Center (URCC)**  
280 Campground Road, Columbia, SC 29203  
full kitchen with window, large meeting space, large back screened in porch  
(803) 754-9778



# Richland County Recreation Commission County Facility Map



## District 1:

Ballentine Community Center  
 Friarsgate Park  
 Pine Grove Community Center  
 St. Andrews Park  
 Denny Terrace Gym  
 Ridgewood Park Community Center  
 Linrick Golf Course  
 Perrin Thomas Park Community Center  
 Upper Richland Community Center

## District 2:

Crane Creek Gym  
 Sharpe Road Park  
 Meadowlake Park  
 Parklane Adult Activity Center  
 James Clyburn Technology Center  
 New Castle/Trenholm Acres Community Center  
 Trenholm Park

## District 3:

Blythewood Park  
 Killian Park  
 Kelly Mill Sports Complex  
 North Springs Park  
 North Springs Community Center  
 Polo Road Park

## District 4:

Caughman Road Park  
 Garners Ferry Adult Activity Center  
 Garners Ferry Sports Complex  
 Garners Ferry Technology Center  
 Bluff Road Park  
 Hopkins Park  
 Hopkins Adult Activity Center  
 Crossroads Community Center  
 Eastover Park  
 Gadsden Park Community Center

# DEPARTMENT PROGRAM MATRIX

## Richland County Recreation Commission

Program Area and Activity	All Skill Levels	Financial Assistance Available	Preschool	Elem. School (Grades K-5)	Middle School (Grades 6-8)	High School (Grades 9-12)	Young Adult (Ages 18-24)	Adults (Ages 24-44)	Middle-Age Adults (45-64)	Senior Adults (Ages 65+)	Families	Male Gender	Female Gender
Richland Co. Advisory Council													
Job Readiness													
Therapeutic Recreation	X		X	X	X	X	X	X	X	X	X	X	X
<b>ACTIVE ADULTS</b>													
Active Adult Clubs	X									X		X	X
Senior Programs	X									X		X	X
Active Adult Programs	X									X		X	X
<b>AQUATICS</b>													
Summer Camp Swim Lessons													
Youth/Adult Swim Lessons	X		X	X	X	X		X	X	X		X	X
Public Open Swim	X		X	X	X	X	X	X	X	X	X	X	X
Pool Rental	X		X	X	X	X	X	X	X	X	X	X	X
<b>ADULT ATHLETICS</b>													
Adult Sports Leagues	X						X	X	X			X	X
Adult Tennis Lesson	X						X	X	X			X	X
Multipurpose Fields							X	X	X			X	X
Baseball/Softball Fields			X										
Open Gym - Adults	X						X	X	X			X	X
<b>YOUTH ATHLETICS</b>													
Youth Sports League	X		X	X	X	X						X	X
Clinics	X		X	X	X	X						X	X
Youth Tennis Lessons	X		X	X	X	X						X	X
Sports Camps	X		X	X	X	X						X	X
Contractor Instruction Classes (Karate)													
Open Gym - Youth	X		X	X	X	X						X	X

