

BOARD OF COMMISSIONERS

Lisa Cotten, Chair
Robert Lapin, Vice-Chair
Donzetta Lindsay, Secretary
Thomas Clark
Jermaine L. Johnson, Sr.
Stephen Venugopal



ADMINISTRATIVE OFFICE

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**Richland County Recreation Commission
Regular Board Meeting Minutes
July 15, 2019
6:00PM**

Commissioners in Attendance:

Lisa Cotten
Robert Lapin
Donzetta Lindsay
Thomas Clark
Stephen Venugopal
Jermaine Johnson

Others in Attendance:

Bob Coble, Parliamentarian
Joseph Dickey, Attorney
Rick Morgan, Attorney
Charles Boykin, Attorney

1. Call to Order:

Commissioner Cotten called the meeting to order at 6:01p.m.

2. Adoption of Agenda:

Motion to adopt the agenda made by Commissioner Johnson and second by Commissioner Lindsay. Motion approved unanimously by all members present; Clark, Lapin, Lindsay, Venugopal, Johnson and Cotten.

3. Minutes:

Motion to approve minutes from June 17, 2019, Regular Board Meeting and June 26, 2019 Special Call Board Meeting made by Commissioner Lapin and second by Commissioner Lindsay. Motion approved unanimously by all members present; Clark, Lapin, Lindsay, Venugopal, Johnson, and Cotten.

4. Public Input:

Donald Caldwell, Sr., President of the Summerhill Homeowners Association, voiced concerns in reference to the Summerhill neighborhood park.

Charles Eubanks, RCRC employee, voiced concerns regarding the Longevity Policy.

Motion to amend agenda to add Legal Matter/longevity pay to Executive Session made by Commissioner Venugopal, second by Commissioner Lindsay. Motion approved unanimously by all members present; Cotten, Venugopal, Lindsay, Clark, Johnson and Lapin.

5. Financial Report:

Brandy James, Chief Financial Officer, presented financial reports included in the handout and answered questions.

6. New Business:

Ms. Watson, Executive Director, presented Proposed Fee Revisions for discussion and action at the next meeting.

Commissioner Johnson weighed in on summer camps with suggestions for next year stating his concern for sign up dates and his recommendation that registration fees should be paid by all, including RCRC employees and Commissioners.

Ms. Watson acknowledged his concern and advised his recommendations are noted.

7. Other Business:

Ms. Watson presented Policy No. 9005 Cash Handling Policies and Procedures for action.

Motion made by Commissioner Venugopal to accept Cash Handling Policy as presented, second by Commissioner Johnson. The motion was approved unanimously by all members present: Cotten, Clark, Lapin, Lindsay, Johnson and Venugopal.

Ms. Watson presented Policy No. 1055 Smoke-Free and Tobacco-Free Facilities for review and discussion.

Ms. Watson presented Policy No. 1060(A) Travel Reimbursement for review.

Executive Director Report – Ms. Watson presented and answered questions.

Motion to go into Executive Session to receive legal updates and discuss personnel matter made by Commissioner Johnson, second by Commissioner Clark. The motion was approved unanimously by all members present; Cotten, Venugopal, Clark, Lapin, Johnson and Lindsay.

Entered Executive Session at 6:38p.m.

8. Executive Session:

Executive Session ended at 7:48p.m.


Chair Cotten stated that no votes were taken in Executive Session.

Motion to adjourn meeting made by Commissioner Johnson, second by Commissioner Lapin. Motion approved unanimously by all members present; Cotten, Clark, Johnson, Lapin, Lindsay, and Venugopal.

Pursuant to legal counsel, Attorney Bob Coble, enclosed in the minutes are emails and disclosures from Commissioner Robert Lapin.

10. Adjournment

Meeting adjourned at 7:48 p.m.



Lisa Cotten, Chair

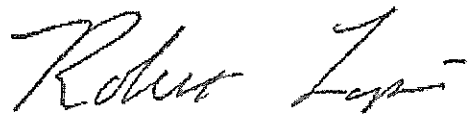
Minutes approved on this 9th day of September 2019.

To: RCRC Chair

From Rob Lapin

RE: South Carolina United Football Club Coaching

As I have presented verbally in several Executive Sessions I am an Independent Contractor for South Carolina United Football Club (Soccer). I have been a coach for this Soccer Club for over 17 years, and have worked in coaching for them as well as purchased land for them in the past. As such I will recuse myself from any votes related to this organization.

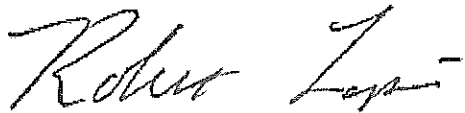
A handwritten signature in cursive script that reads "Robert Lapin". The signature is written in black ink and is positioned in the lower-left quadrant of the page.

To: RCRC Chair

From Rob Lapin

RE: Perrin Thomas Parking

As I have presented verbally in several Executive Sessions I have a relationship with the Vendor Alex Waelde. He works at the same Commercial Real Estate Company as I do. I also use him to help run one of my parking lots as well. Please allow this memo to serve as written notice that I am recusing myself from all matters involving this vendor or any parking matters related to Perrin Thomas and Parking.

A handwritten signature in black ink that reads "Rob Lapin". The signature is written in a cursive style with a horizontal line at the end.