

**BOARD OF COMMISSIONERS:**

*Cynthia Shepard, Chair  
Lisa L. Cotten, Vice Chair  
Robert Lapin, Secretary  
Thomas Clark  
Jermaine L. Johnson, Sr.  
Donzetta Lindsay  
Stephen Venugopal*



**ADMINISTRATIVE OFFICE:**

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**Richland County Recreation Commission  
Regular Board Meeting Minutes  
October 15, 2018  
6:00PM**

**Commissioners in Attendance:**

Cynthia Shepard  
Robert Lapin  
Thomas Clark  
Jermaine Johnson, Sr.  
Lisa L. Cotten  
Stephen Venugopal

**Others in Attendance:**

Mayor Bob Coble, Parliamentarian

**1. Call to Order:**

Commissioner Shepard called the meeting to order at 6:03pm.

**2. Adoption of Agenda:**

Chair Shepard called for a motion to amend the agenda adding to Item 8, contractual matter and personnel matter.

Motion to adopt the agenda with amendments made by Commissioner Johnson and second by Commissioner Cotten. Motion approved unanimously by all members present; Shepard, Clark, Johnson, Lapin, and Cotten.

**3. Minutes:**

Motion to approve minutes with correction from the September 10, 2018 Special Call Board Meeting and October 2, 2018 Special Call Board Meeting made by Commissioner Cotten and second by Commissioner Johnson. Motion

approved unanimously by all members present; Shepard, Clark, Johnson, Lapin, and Cotten.

#### **4. Public Input:**

**Arrie Price** – North Springs Community Center, voiced concerns regarding the arthritis class and marque for the building.

**Frank Johnson** – North Springs Community Center, same concerns.

**Emily Yates** – North Springs Community Center, same concerns.

**Harry Miley** – Chief Financial Officer Richland 2 School District, presented overview of District and support of partnerships (handout).

**Gloria Brown** – voiced concerns regarding Jeff Brown.

#### **5. Financial Report: (Information)**

Brandy James, Chief Financial Officer presented financial reports included in Board's packet.

#### **6. New Business:**

None

#### **7. Other Business:**

##### **A. Policy Updates: (Action)**

Ms. Watson presented Policy No. 1065 Vehicle Use and Policy No. 1010 Cellular Telephone Use for action.

**Motion to accept the amendment of Policy No. 1065 changed to read all RCRC vehicles, made by Commissioner Lapin, second by Commissioner Johnson.**

**Motion approved unanimously by members present; Shepard, Cotten, Lapin, Johnson and Clark.**

**Motion to accept the amendment of Policy 1010 changed to read all RCRC vehicles made by Commissioner Cotten, second by Commissioner Johnson.**

**Motion approved unanimously by all members present; Shepard, Johnson, Cotten, Clark and Lapin.**

**B. Executive Director Report:**

Ms. Watson presented Executive Director's report included in the Board's packet.

Ms. Watson introduced LaChanze Walker, HR Director and Adarius Walker, Community Outreach Coordinator.

Jaimi Russell, Community Relations Division Head, reported on RCRC Cares project and RCRC State Fair booths.

Commissioner Clark thanked staff for a great time at the Senior Prom which he attended last week.

Ms. De'Andre Outten-Brown, AAC Rec Committee, thanked Ms. Watson, Board and staff for the great job and all the progress that has been made.

**Public Input:**

Hainsley Lewis reported that the Back to School Bash was a success and he thanked Ms. Watson and RCRC staff for support and assistance.

**Motion to go into Executive Session for contractual matters and personnel matters made by Commissioner Johnson, second by Commissioner Cotten. Motion approved unanimously by all members present; Shepard, Johnson, Lapin Cotten and Clark.**

Entered Executive Session 7:04p.m.

**8. EXECUTIVE SESSION:**

Commissioner Venugopal entered Executive Session at 7:15p.m.

Commissioner Lapin left Executive Session at 7:33p.m.

Executive Session ended at 7:45p.m.

Chair Shepard stated no action was taken in Executive Session.



Motion made by Commissioner Johnson to approve the contract with Palmetto Assistance Program, second by Commissioner Cotten. Motion approved unanimously by all members present; Shepard, Johnson, Clark and Venugopal.

Motion to adjourn meeting made by Commissioner Johnson, second by Commissioner Cotten. Motion approved unanimously by all members present; Clark, Venugopal, Shepard, and Johnson.

**10. Adjournment**

Meeting adjourned at 7:47 p.m.

  
Cynthia Shepard, Chair

Minutes approved on this 19 day of November 2018.