

**Richland County Recreation Commission  
Regular Board Meeting Minutes  
April 16, 2018  
6:00PM**

**Commissioners in Attendance:**

Thomas Clark  
Lisa Cotten  
Robert Lapin  
Cynthia Shepard  
Jermaine Johnson, Sr.  
Stephen Venugopal

**Others in Attendance:**

Mayor Bob Coble, Interim Parliamentarian

**1. Call to Order:**

Commissioner Clark called the meeting to order at 6:01pm.

**2. Adoption of Agenda:**

Motion to adopt the agenda made by Commissioner Johnson and second by Commissioner Shepard. Motion approved unanimously by all members present; Clark, Johnson, Lapin, Cotten, Shepard, and Venugopal.

**3. Minutes:**

Motion to approve minutes from the April 16, 2018 Regular Board Meeting and Special Call Board Meetings April 16, 2018; April 18, 2018; April 24, 2018; April 25, 2018; May 2, 2018; May 7, 2018 and May 9, 2018 made by Commissioner Shepard and second by Commissioner Johnson. Motion approved unanimously by all members present; Clark, Johnson, Lapin, Cotten, Shepard, and Venugopal.

#### **4. Public Input:**

**Mr. Hainsley Lewis**, Lincolnshire Community, request for a community center.

**Ms. Barbara Roach**, Meadowlake Community, expressed concerns from herself and community members in reference to her Public Input at the May 21, 2018 Regular Board Meeting. Ms. Roach presented from her community, the following recommendations; please set a more positive courteous tone when talking with residents even when you disagree, conduct meetings professionally and according to Roberts' and apologize to the Meadowlake community for any misunderstanding.

Chair Clark apologized if something was said out of context and he added that it was not his or Commissioner Johnson's intent to be disrespectful to the Meadowlake community.

Commissioner Johnson stated that it was not his intent to offend anybody; his main goal is to be a fighter for the children. He stated that he apologizes to the entire Meadowlake community if he offended anybody with his comments, however, he meant what he said about giving kids more opportunities.

Commissioner Cotten entered meeting at 6:15p.m.

**Ms. D'Andrea Outten-Brown**, request some type of safety measures for the front desk employee at the Technology Center on Parklane and also a new printer that allows private copying.

Requests referred to staff for solutions.

Commissioner Venugopal entered meeting at 6:19p.m.

#### **5. Financial Report: (Information)**

Kasey Wilson, Financial Operations, reviewed financial reports included in Board's packet and entertained questions.



## **6. New Business: (Actions)**

**A. LinRick Budget:** John "E" Rutherford presented 2018-2019 budget for approval and entertained questions.

**Motion to approved LinRick Budget 2018-2019 made by Commissioner Lapin, second by Commissioner Venugopal. Motion approved unanimously by all members present; Clark, Lapin, Venugopal, Lindsay, Johnson and Cotten.**

**B. Comet Bus Stop Easement Agreement** included in the Board's packet presented by Tara Dickerson for action.

**C. Olympia Park Sanitary Sewer Easement Agreement** included in the Board's packet by Tara Dickerson for action.

**Motion to approve the Comet Bust Stop Agreement and the Olympia Park Sanitary Sewer Easement Agreement made by Commissioner Venugopal, second by Commissioner Johnson. Motion approved unanimously by all members present; Clark, Venugopal, Johnson, Cotten, Lindsay and Lapin.**

## **7. Other Business:**

**A. Tara Dickerson, Chief of Staff** presented updates and events as follows:

- RCRC partnering with Lower Richland High School to put on the Diamond Day June 2, 2018
- Hired 40 new seasonal part-time employees to work summer camps
- Recruiting for lifeguard positions
- Saved a little over \$27,000 on insurance premiums by getting some appraisals and doing some auditing on our end of some equipment and facilities
- Breaking ground soon on the Polo Road baseball project, the two state contract bids were way above what was budgeted and now the Construction Department will take on what they can and sub out what they can.
- Various gym floors relined to include pickle ball
- Working to enhance field conditions

- The 4<sup>th</sup> Annual Volunteer Breakfast was held on April 26<sup>th</sup> here at Parklane and Commissioner Lapin was the speaker
- The First Citizens Scholarship will open this week to provide financial assistance for youth who wish to register for RCRC athletic programs and the Foundation will offer \$5,000 in scholarships for summer camp matched with RCRC money received from the Goodwill boxes
- The following full time positions have been filled: Programming Department Coordinator-Shanita Seymore; Assistant Park Manager Bluff Road- Carlos Dubose; Assistant Park Manager St. Andrews-Christian Hartman; Assistant Park Manager Eastover-Jacoreia Hayes; Administrative Assistant Technology Center-Yaschica Scott; Assistant Park Manager Forest Lake-Sherrod Wade; Calvin McDonald, Jr. is now the full time custodian at Meadowlake and new hire full time custodian at Caughman Road is Roderic Hoskins.
- The After School Program has receipted \$266,000 from August 2017 to May 2018 which makes it the largest revenue generating program during this time period.

**B. Requests for use of Meadowlake Park-track/Cerebral Palsy Awareness Walk:**

Tara presented per Policy No 8015, a request from the Mari Cerebral Palsy Awareness Foundation to use the track at Meadowlake on August 4<sup>th</sup> from 10am-1pm to bring awareness to the community of youth living with cerebral palsy. Ms. Dickerson reported that they are planning to walk about two laps and pass out information to the community. Ms. Dickerson explained that this request is not for a waiver of fees because there is no fee associated with the track, this request is presented for approval of the event since it is being held on RCRC property.

**Motion to approve the event made by Commissioner Shepard, second by Commissioner Cotten. Motion approved unanimously by all members present; Clark, Cotten, Shepard, Lapin, Venugopal and Johnson.**



Commissioner Lapin inquired about the Sweet Potato Festival and Ms. Dickerson reported that everything went well with only one reported accident of a leg injury.

Commissioner Johnson acknowledged in attendance Mr. Kambrell Garvin.

**Motion to go into Executive Session to discuss personnel matters-employee request and Executive Director search and contractual matter- Denny Terrace Lease made by Commissioner Venugopal, second by Commissioner Shepard. Motion approved unanimously by all members present; Clark, Cotten, Johnson, Lapin, Shepard and Venugopal.**

Executive Session began at 6:54p.m.

#### **8. EXECUTIVE SESSION**

Executive Session ended at 8:29p.m.

Chair Clark stated that no votes were taken.

**Motion to adjourn made by Commissioner Venugopal, second by Commissioner Lapin. Motion approved unanimously by all members present; Clark, Shepard, Cotten, Johnson, Venugopal and Lapin.**

#### **9. Adjournment**

Meeting adjourned at 8:29p.m.



Thomas Clark, Chair

Minutes approved on this 18<sup>th</sup> day of June 2018.