

**Richland County Recreation Commission
Regular Board Meeting Minutes
April 16, 2018
6:00PM**

Commissioners in Attendance:

Thomas Clark
Lisa Cotten
Robert Lapin
Cynthia Shepard
Jermaine Johnson, Sr.
Stephen Venugopal

Others in Attendance:

Mayor Bob Coble, Interim Parliamentarian

1. Call to Order:

Commissioner Clark called the meeting to order at 6:09pm.

2. Adoption of Agenda:

Motion to adopt the agenda made by Commissioner Johnson and second by Commissioner Cotten. Motion approved unanimously by all members present; Clark, Johnson, Lapin, Cotten, Shepard, and Venugopal.

3. Minutes:

Motion to approve minutes from the March 19, 2018 Regular Board Meeting and Special Call Board Meetings March 15, 2018, March 27, 2018 and April 9, 2018 made by Commissioner Shepard and second by Commissioner Cotten. Motion approved unanimously by all members present; Clark, Johnson, Lapin, Cotten, Shepard, and Venugopal.

4. Public Input:

Ms. Barbara Roach, Meadowlake Homeowner's Association, voiced concerns regarding Lacrosse at Meadowlake Park and uniform attire for contract workers at the Park expressing the need for a full time custodian.

Curt Thristen, representing Victory Lacrosse, explained their mission and distributed handouts.

Chair Clark expressed his concern that there are no conflicts with Lacrosse and other sports at Meadowlake. Mr. Hickman stated that there is communication with the Athletic Coordinator and Pop Warner to avoid conflicts.

Troy Mack, Meadowlake Community, voiced her concern of the kids at Meadowlake having the opportunity of inclusion when it comes to Lacrosse. Ms. Mack also voiced concerns regarding activities for girls at the parks and customer service at the parks.

Jevont Cobaris (Coach Jey), requested dividers for the gyms to accommodate demand and maximize gym space.

Sharla McCrory, support for Lacrosse.

Alex Oakes, support for Lacrosse.

Jeff Muir, support for Lacrosse.

Brenda, Patrick and Braden Green, Non-Profit Organization The Be Strong Group, expressed thanks for RCRC support and partnership for their first annual inaugural event held March 31st at Caughman Road Park with over 250 in attendance and over 30 units of blood donated. Craft items were also collected and will be donated to the hospital.

Brian Huff, support for Lacrosse.

5. Financial Report: (Information)

Kasey Wilson, Financial Operations, reviewed financial reports included in Board's packet and entertained questions.

6. New Business:

None

7. Other Business:

A. Tara Dickerson, Chief of Staff presented updates and events as follows:

- Thanks to Commissioners who attended the Cottontail Festival and thanks to staff who helped to make it a great success.
- Full time custodian starting at Meadowlake Park tomorrow.
- All fitness equipment has been received for the 2017-18 budget year.
- New facelift at the AAC Parklane.
- Showtime Carousel will be held at the Crane Creek gym on June 20, 27, July 11 and 18th.
- Mr. Billy Crouch, the new Division Head Property Management, working with the Finance Department to come up with a new system for charges at Lowes and Home Depot.
- Renovations at Denny Terrace Community Center should be completed by next week.
- 2 tennis courts temporarily closed at Blythewood due to cracks, Property Management has started to repair, 4 courts at Parklane Tennis Center have been bid out for repair.
- Active shooter training by the Richland County Sheriffs Department held on April 4th for RCRC employees.
- East Columbia Youth Basketball League at Caughman Road Park added 2 state championships to the wall of champions and thanks to Commissioner Johnson for speaking at the event.
- Public Input items from last meeting addressed (Handout)

B. Requests for Waiver of Facility Use Fees:

Sweet Potato Festival Hopkins Park – Staff recommends waiver of fees for use of the Park in the amount of \$1,720 and additional expenses in the amount of \$1,200 be covered by the Festival. All supporting documents have been provided to the Board, items still needed are copy of the liability insurance and permission to use neighboring driveway.

Motion made by Commissioner Shepard to approve the request for the Sweet Potato Festival to waive the \$1720 for use of park and additional expenses in the amount of \$1200 be covered by the Festival upon receipt of the liability insurance and resolution of driveway ingress/regress, second by Commissioner Johnson. Motion approved unanimously by all members present; Clark, Shepard, Johnson, Cotten, Lapin and Venugopal.

Next item presented under Policy 8015 in regards to the JUMPS Program at Eastover Park; adding an additional free program run by JUMPS. Tara presented MOA for the JUMPS program at Eastover Park to be in effect from June 11 thru August 18, 2018. In summary:

- RCRC to unlock facility at 7a.m.
- JUMPS has use of the gym, classrooms, restrooms and kitchen area with exception of one classroom to be available for current senior programs and athletic fields used on an as needed basis.
- RCRC responsible for supplying the hand soap, toilet paper and trash bags in return JUMPS would cover the free summer camp for up to 50 from 7a.m. to 6p.m.
- All staff and volunteers would have the proper background checks paid for by JUMPS and delivered to RCRC
- JUMPS responsible their own general liability insurance for all staff, volunteers and campers
- Field trips and transportation for summer camp covered by JUMPS
- JUMPS will clean facility on a daily basis
- JUMPS will offer a fee based sports camp at \$45 per participant for 7 weeks to help offset some of their additional cost

Chair Clark requested a copy of MOA and deferred until after Executive Session.

South Carolina Black Pride (SCBP) (501 c 3) requesting waiver of fees to use Forest Lake Park on August 25, 2018 for a Cultural Arts and Wellness Festival and they are expecting over 250 participants.
Cost as follows: \$650 for gym and \$400 for security; total waiver equaling \$1,050. Per policy staff recommends a 50% waiver in the amount of \$325. RCRC does not waive security charges and they would also have to pay any vendor fees.

Motion to approve staff's recommendation for a 50% waiver for the South Carolina Black Pride event made by Commissioner Lapin, second by Commissioner Venugopal. Motion approved: 5 Yea – Clark, Cotten, Lapin, Venugopal and Shepard 1 Nay – Johnson

Commissioner Clark introduced Lois Prince, new RCRC Compliance Officer.

Motion to go into Executive Session to discuss a personnel and contractual matter made by Commissioner Shepard, second by Commissioner Johnson. Motion approved unanimously by all members present; Clark, Cotten, Johnson, Lapin, Shepard and Venugopal.

8. EXECUTIVE SESSION

Executive Session ended at 9:20p.m.

Chair Clark stated that no actions were taken.

Motion to come out of Executive Session made by Commissioner Johnson, second by Commissioner Shepard. Motion approved unanimously by all members present; Clark, Shepard, Cotten, Johnson, Venugopal and Lapin.

Motion to approve Memorandum of Agreement for JUMPS to offer a free summer camp program at Eastover Park from June 11 thru August 18, 2018 with requirements as outlined made by Commissioner Lapin, second by Commissioner Johnson. Motion approved unanimously by all members present; Clark, Cotten, Venugopal, Lapin, Shepard and Johnson.

Motion to adjourn meeting made by Commissioner Venugopal, second by Commissioner Lapin. Motion approved unanimously by all members present; Clark, Cotten, Venugopal, Lapin, Shepard and Johnson.

9. Adjournment

Meeting adjourned at 9:23 p.m.

A handwritten signature in blue ink, appearing to read "T. Clark", written over a horizontal line.

Thomas Clark, Chair

Minutes approved on this 21st day of May 2018.