

**Richland County Recreation Commission
Regular Board Meeting Minutes
March 19, 2018
6:00PM**

Commissioners in Attendance:

Thomas Clark
Lisa Cotten
Robert Lapin
Cynthia Shepard
Jermaine Johnson, Sr.
Donzetta Lindsay
Stephen Venugopal

Others in Attendance:

Mayor Bob Coble, Interim Parliamentarian
Richard J. Morgan, Attorney McNair Law Firm

1. Call to Order:

Commissioner Clark called the meeting to order at 6:00pm.

Commissioner Clark called for a motion to amend Agenda Item number 8 Executive Session A. Personnel Matter, presentation by Attorney Rick Morgan and B. Personnel Matter by employee request.

2. Adoption of Agenda:

Motion to adopt the amended agenda made by Commissioner Shepard and second by Commissioner Lindsay. Motion approved unanimously by all members present; Clark, Johnson, Lapin, Cotten, Shepard, Venugopal and Lindsay.

3. Minutes:

Motion to approve minutes from the February 26, 2018 Regular Board Meeting and Special Call Board Meetings February 26, 2018 and March 8, 2018 made by

Commissioner Venugopal and second by Commissioner Cotten. Motion approved unanimously by all members present; Clark, Johnson, Lapin, Cotten, Shepard, Venugopal and Lindsay.

4. Public Input:

Sean King, representing Lacrosse Recreation League, reported updates on the League and requested access to Meadowlake Park with lights. Mr. King also requested help with getting coaches to get behind the lacrosse youth program.

Jonnieka Farr, representing the Richland Democratic Women's Council, stated that their request for waiver of facility use fees was denied. Ms. Farr gave a report on their Councils activities, programs, etc. and requested to be reconsidered for a monthly waiver of fees.

Commissioner Johnson explained the reason for denial.

Tara stated that she thinks some of the programs presented would benefit the community and suggested that the organization partner with RCRC for a couple of special events.

Tripp Miller, soccer organization, thanked RCRC for the good working relationship and great partnership.

Gloria J. Brown, REC Committee, requested update on request for additional handicapped parking spaces at the AAC presented to the Board at the December meeting. Ms. Brown also requested status of updated REC Committee By-laws.

Tara suggested using RCRC parking spaces for handicapped parking at the AAC. Tara stated that she would research the status of the By-laws.

5. Financial Report: (Information)

Kasey Wilson, Financial Operations, reviewed financial reports included in Board's packet and entertained questions.

6. New Business:

None

7. Other Business:

A. Tara Dickerson, Chief of Staff presented updates and events as follows:

- Staff currently working on 2018/19 budget due to County on May 4th, waiting on millage rate. Budget will be presented to Board in April for approval and would like to schedule a budget work session to show how we put together a budget in detail and also if the Board wishes to meet with County Council to discuss any issues before the budget is presented to them.
- The Foundation is preparing the 2018 Healthy Out-Of-School Time Grant with NRPA and Walmart in the amount of \$25,000. This grant will assist summer camp and after school programs.
- The 49th Annual Cottontail Festival is this weekend March 24th from 10:00AM-2:00PM and all are invited to the North Springs Park.
- Human resources is currently recruiting for the following positions; Athletics Supervisor, Construction and Maintenance Superintendent, Property Management Director, HR Manager, Assistant Park Manager, Custodian, Building and Grounds Worker, Technology Center Administrative Assistant, Life Guards, Summer Camp Counselor, and Camp Sunshine Counselor.
- Polo Road and Blythewood have received new fitness equipment, waiting on new equipment for AAC.

Commissioner Lindsay requested a copy of the completed EEO Bi-Annual Agency Report.

Tara introduced Mike Marshall as the new Director of Programs and William "Billy" Crouch, as Division Head Property Management.

B. Per Policy No. 8015 Public Use of Facilities, the following organizations request waiver of fees:

Sweet Potato Festival, requesting waiver of fees for use of Hopkins Park and the fields on April 28th from 8:00am-6:00pm; total waiver would cost \$3,920. Staff's recommendation is to relocate the festival for safety reasons (noted on Fire Marshall report included in packet) or leave it at Hopkins and try to make it as safe as possible. Recommending waiving cost of facility but for all the additional items in the amount of \$2,200, because they receive Hospitality Tax, we feel that those items should not be an expense to the Agency.

Caletta Wilson, Sweet Potato Festival Representative, requested that the festival remain at Hopkins park for this year because of the late notice of payment required.

Safety concerns regarding the driveway, Fire Marshall report and hospitality tax money was discussed.

Commissioners requested a copy of the Festivals' budget, Hospitality Tax award letter, and a letter from Fire Marshall agreeing to use the adjacent property driveway. Commissioners stated that they would respond to request this week.

Commissioner Johnson inquired about the Waiver of Fee request for the 9th Todd Williams "Live Life to The Fullest" Basketball Tournament at Caughman Road Park, July 14 & 15, 2018.

Connie Reaves, Head of Parks, reported on her conversation with Ms. Letha Williams, Licensee, explaining to her that because of the late date, the event would be handled by RCRC as it has been in the previous year but henceforth, she should partner with RCRC Foundation being that she is a 501 c 3 Organization.

Commissioner Lapin requested a spreadsheet of Public Input issues with resolve for each meeting going forward.

C. Summer Camp Presentation- Programing Department

Mike Marshall, Director of Programs, reviewed information included in Board's packet and along with Tara and entertained questions.

Motion to go into Executive Session for a Personnel Matter Rick Morgan and Personnel Matter employee request made by Commissioner Lapin, second by Commissioner Johnson. Motion approved unanimously by all members present; Clark, Cotten, Lindsay, Johnson, Lapin, Shepard and Venugopal.

Entered Executive Session 7:31p.m.

8. EXECUTIVE SESSION:

Executive Session ended at 9:10p.m.

Chair Clark stated no action was taken in Executive Session.

Motion made by Commissioner Shepard to approve the Summer Camp budget as is with any adjustments or changes communicated to the Board, second by Commissioner Cotten. Motion approved by majority: 5 Yea: Clark, Shepard, Cotten, Venugopal, Lindsay; 2 Nay: Johnson and Lapin

Motion to adjourn meeting made by Commissioner Venugopal, second by Commissioner Lapin. Motion approved unanimously by all members present; Clark, Cotten, Venugopal, Lapin, Shepard, Johnson and Lindsay.

9. Adjournment

Meeting adjourned at 9:13 p.m.



Thomas Clark, Chair

Minutes approved on this 16th day of April 2018.