

**Richland County Recreation Commission
Regular Board Meeting Minutes
October 16, 2017
6:00PM**

Commissioners in Attendance:

Thomas Clark
Lisa Cotten
Robert Lapin
Cynthia Shepard
Jermaine Johnson, Sr.
Donzetta Lindsay
Stephen Venugopal

RCRC Staff in Attendance:

Tara Dickerson
David Stringer
Bob Hickman
Bryan Crider
Marta Cleary
Connie Reaves
Kasey Wilson
Lisa Lewis-Hutcherson
Mike Marshall
Tiyana Henley
William Daughtery
Charles Eubanks
Cornelia Watts
Brandolyn Blanding

Others in Attendance:

Mayor Bob Coble, Interim Parliamentarian

1. Call to Order:

Commissioner Clark called the meeting to order at 6:00pm.

2. Adoption of Agenda:

Motion to adopt the agenda made by Commissioner Shepard and second by Commissioner Lindsay. Motion approved unanimously by all members present; Clark, Johnson, Lapin, Cotten, Shepard, Venugopal and Lindsay.

3. Minutes:

Motion to approve minutes from the September 18, 2017 Regular Board Meeting made by Commissioner Lindsay and second by Commissioner Cotton. Motion approved unanimously by all members present; Clark, Johnson, Lapin, Cotten, Shepard, Venugopal and Lindsay.

4. Public Input:

Barbara Roach- President of the Meadowlake Homeowners Association, voiced concerns of facility usage for Meadowlake Park. Mrs. Roach requested clarity of the Waiver of Fees process. Ms. Roach also requested yellow padding for fences at Meadowlake Park.

David Phillips- Vice President of Trenholm Artist Guild, informed the board that the commission has been a co-sponsor to their organization for the last 46 years also stating that under Article 2 Section 1 that if a recreation staff member is a member of the organization they would not be required to pay dues. Linda Carter used to serve on the committee. Mr. Phillips is requesting a waiver of fees for rental space at the AAC. Mr. Phillips also extended the invitation to the board to join the organization.

Pastor Clyde Holliday- President of Trenholm Acres Neighborhood Association, is requesting a waiver of fees for the usage of Newcastle/Trenholm Community Center for the monthly Neighborhood Association Meeting.

Walter Cooper- former President of Trenholm Acres Neighborhood Association voiced concerns on the size, issues with parking, and activities for the youth in the community at Newcastle Community Center.

Lloyd Watkins- resident of the Meadowlake community, voiced concerns about the maintenance of Meadowlake Park.

Arthur Fludd- Newcastle community resident, questioned the purpose of the Newcastle Community Center. Mr. Fludd requested activities for the youth in the community.

Hainsley Lewis- Chaplin of the Lincolnshire Community Organization, came before the board for an update on his request for space for the youth in the Lincolnshire Community to meet.

5. Financial Report:

Kasey Wilson, Financial Operations, reviewed financial reports included in Board's packet.

6. New Business:

None

7. Other Business:

A. Lisa Lewis-Hutcherson, Development Director, gave update for Foundation.

B. Bryan Crider, Property Management, presented updates.
Mr. Crider presented items for 2017 Fall Auction.

Motion to use South Carolina Surplus for the items for auction listed made by Commissioner Lapin, second by Commissioner Shepard. Motion approved unanimously by all members present; Clark, Lapin, Shepard, Cotten, Venugopal, Lindsay, and Johnson.

C. Tara Dickerson, Chief of Staff presented updates and events as follows:

1. Ordered 50 new chairs and completed repairs to lighting around facility at Meadowlake Park.
2. Partnership with Palmetto Health Community Outreach program and they will be visiting some of our after-school sites to discuss healthy life choices.
3. Renovations to Camp Sunshine are in progress. All supplies, equipment, etc. have been moved and there will be limited programming in the Denny terrace Gym until the renovations are completed.
4. The SC Legislature approved a first-time employer premium refund for State Retirement and RCRC's refund was \$75,059.76.
5. B-1 Requested motion to move forward with Phase 1 environmental study and survey of property of land located on 3603 Broad River Road.

Motion to move forward with Phase 1 Survey with proposed donation from Twister LLC to the Richland County Recreation Commission for property located at 3603 Broad River Road made by Commissioner Lapin, second by Commissioner Venugopal. Motion approved unanimously by all members present; Clark, Lapin, Shepard, Cotten, Lindsay, Johnson, and Venugopal.

B-2 Southern Ballentine Civic Association (501 c 3) requesting fee waiver at the Ballentine Community Center for annual Christmas party on Saturday, December 9, 2017 which is a free event. Event is from 10am-2pm outside of normal operating hours.

Recommendation of staff for a 50% waiver (\$120.00) Full waiver is (\$240.00)

Springwood Lake United Neighborhood (recognized by Richland County Neighborhood Council) requesting a fee waiver for at the Adult Activity Center on Parklane Road for their annual Neighborhood Holiday Celebration on Saturday, December 8th 2018. The event is from 5-10pm which is outside of normal business hours.

Recommendation of staff is for a 50% waiver (\$400.00) Full waiver is (\$800.00)

Trenholm Artist Guild (501 c 3) asking for waiver of fees for the Adult Activity Center for meetings on 11/13/17, 1/8/18, 2/12/18, 3/12/18, 4/9/18 and 5/14/18 from 6-8pm.

Recommendation of staff 50% waiver (\$120 per meeting) Full waiver (\$240.00)

Trenholm Artist Guild (501 c 3) asking for waiver of fees for Forest Lake Park for meetings every Wednesday 10:30am-2:00pm for 10 persons. This event is outside of normal park hours.

Recommendation of staff is for 50% waiver (\$52.50) Full waiver (\$105.00)

RCRC will not be able to accommodate the organization during summer camp which runs June through August.

Motion to accept staff recommendations regarding waiver of fees for all 2017 Homeowners Association Meetings and Special Activities Fees and table 2018 issues to a later date made by Commissioner Shepard, second by Commissioner Cotten. Motion approved unanimously by all members present; Clark, Lindsay, Venugopal, Cotten, Lapin, Johnson, and Shepard.

Motion to go into Executive Session to discuss personnel matters made by Commissioner Johnson, second by Commissioner Lindsay. Motion approved unanimously by all members present; Clark, Lapin, Lindsay, Johnson, Cotten, Shepard, and Venugopal.

8. EXECUTIVE SESSION:

Executive Session ended at 9pm.

Chair Clark stated no action was taken in Executive Session.

Motion to adjourn meeting made by Commissioner Johnson, second by Commissioner Lindsay. Motion approved unanimously by all members present; Clark, Cotten, Johnson, Venugopal, Lapin, Shepard, and Lindsay.

9. Adjournment

Meeting adjourned at 9:05 p.m.



Thomas Clark, Chair

Minutes approved on this 20th day of November 2017.