

Richland County Recreation Commission
Regular Board Meeting Minutes
May 15, 2017
6:00PM

Commissioners in Attendance:

Thomas Clark
Lisa Cotten
Jermaine Johnson, Sr.
Robert Lapin
Cynthia Shepard
Donzetta Lindsay
Stephen Venugopal

RCRC Staff in Attendance:

Tara Dickerson
David Stringer
Robert Hickman
Bryan Crider
Marta Aldinger
Connie Reaves
Felicia Venable
Kasey Wilson
Tiyana Henley
Michael Marshall
Erica Smalls
William Daugherty
Charles Eubanks
Brandolyn Blanding
Cornelia Watts

Others in Attendance

Mayor Bob Coble, Interim Parliamentarian

1. Call to Order:

Tara Dickerson, Chief of Staff, called the meeting to order at 6:00pm and stated that the first order of business would be to elect an interim Chair who will preside over the meeting until a permanent Chair is elected in June.

Motion to elect Commissioner Clark as interim Chair made by Commissioner Lindsay, second by Commissioner Shepard. Motion approved unanimously by all members present: Clark, Lindsay, Shepard, Lapin, Johnson, Cotten and Venugopal.

2. Adoption of Agenda: (Action)

Motion to adopt the agenda made by Commissioner Cotten, second by Commissioner Lindsay. Motion approved unanimously by all members present: Cotten, Shepard, Lindsay, Lapin, Johnson, Venugopal and Clark.

Tara Dickerson, Chief of Staff, stated that the next item on the Agenda is the minutes from November 2016 and since most of the Commissioners were not present, the minutes are presented for information and acceptance.

3. Minutes: (Information)

Motion to accept the November 21, 2016 minutes made by Commissioner Venugopal, second by Commissioner Lindsay. Motion approved unanimously by all members present: Venugopal, Shepard, Clark, Johnson, Lindsay, Lapin and Cotten.

4. Public Input:

Ms. Barbara Rump, a representative from the arthritis class at the Adult Activity Center spoke on behalf of Mr. Jeff Brown, instructor of the class.

Ms. Barbara Roach, a representative from the 50+ dance class at the Adult Activity Center spoke on behalf of Mr. Jeff Brown.

Chair Clark advised representatives that personnel matters could not be discussed and referred to Tara Dickerson, Chief of Staff, for follow-up.

5. Financial Report: (Information)

Kasey Wilson, Financial Operations, reviewed financial reports included in the Board's packet.

6. New Business:

Tara Dickerson thanked the Board members for their commitment to serve the citizens of Richland County and then gave a brief overview on events of importance since the last Board meeting as follows:

Management staff worked together to develop and finalize the agency's FY 2017/2018 budget. The proposed budget was submitted to Richland County on May 3, 2017. The proposed FY 2017/2018 budget asks for a 4.7% increase over last years' budget;

Management staff has already implemented some of the recommendations of the Richland County's Management Audit of RCRC which was finalized on March 24, 2017. We plan to provide the Board with periodic reports on our progress in achieving these goals; for the last year we have focused on following good business practices and have made a concerted effort to follow all policies approved by the Board;

After the successful completion and finalization of the Management Audit, Richland County Council voted to release the remainder of RCRC's approved FY2016/2017 budget funds;

Lastly, Tara recognized all staff who have pulled together during the last several months and she also thanked our patrons who continue to support our programs.

Commissioner Johnson stated that he needed clarification on why the drastic change from one year to the next with some of the line items and Ms. Dickerson stated that in the future the Board will vote on the budget before submitting to Council but circumstances did not allow a vote for approval or a meeting before submitting. Ms. Dickerson advised that she can give clarification on any specific line item along with documentation at his request.

Commissioner Johnson questioned the signing of the MOU requested by County Council and Ms. Dickerson advised that she has been in contact with our Liaison from the county and we have not been provided with the final Memorandum of Understanding at this time and once it is provided, it will be presented to the Board.

Commissioner Cotten inquired about the Management Audit; requesting a working list of the recommendations that have been implemented and recommendations that we plan to implement. Ms. Dickerson stated that she included a letter in the proposed budget which outlined some of the items that have already been completed and she will provide a complete list. Ms. Dickerson added, also included in the orientation package was a complete copy of the management audit. Commissioner Cotten stated that she had reviewed the audit and wanted to know what the plans were for implementing and not implementing from the other recommendations. Ms. Dickerson stated that she would provide that information.

Motion to go into Executive Session to discuss legal and personnel matters made by Commissioner Johnson, second by Commissioner Cotten. Motion approved unanimously by all members present; Clark, Cotten, Johnson, Shepard, Venugopal, Lindsay and Lapin.

Commissioners entered Executive Session at 6:27p.m.

EXECUTIVE SESSION

Executive Session ended at 7:42p.m.

Chair Clark stated that no action was taken in Executive Session.

Motion to direct staff and our legal counsel to continue to work with the IRF with any outstanding litigation made by Commissioner Venugopal, second by Commissioner Lindsay. Motion approved; Clark, Venugopal, Lindsay, Lapin, Shepard and Johnson. Commissioner Cotten recused from the vote.

Motion for staff to begin the national search for an Executive Director made by Commissioner Lapin, second by Commissioner Cotten. Motion approved unanimously by all members present; Clark, Lapin, Cotten, Lindsay, Shepard, Johnson and Venugopal.

Motion for Human Resources to craft a tighter nepotism policy going forward made by Commissioner Shepard, second by Commissioner Venugopal. Motion approved unanimously by all members present; Clark, Shepard, Venugopal, Lapin, Johnson, Cotten and Lindsay.

Motion to retain Counsel to amend the bylaws made by Commissioner Johnson, second by Commissioner Shepard. Motion approved unanimously by all members present; Clark, Johnson, Lindsay, Shepard, Lapin, Venugopal and Cotten.

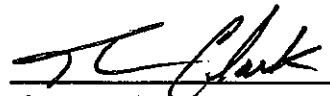
7. Other Business:

None

Motion to adjourn meeting made by Commissioner Clark, second by Commissioner Lapin. Motion approved unanimously by all members present; Clark, Lapin, Venugopal, Shepard, Lindsay, Cotten and Johnson.

8. Adjournment:

The meeting adjourned at 7:46p.m.



Thomas Clark, Interim Chair

Minutes approved on this 19th day of June 2017.