

**Richland County Recreation Commission  
Regular Board Meeting Minutes  
November 17, 2014  
6:00PM**

**Commissioners in Attendance:**

J. Marie Green, Chair  
G. Todd Weiss, Vice Chair  
Weston A. Furgess, Jr., Secretary  
Wilbert Lewis  
Barbara Mickens  
George Martin

**RCRC Staff in Attendance:**

Kenya Bryant  
Ronnie Kinnett  
Tara Dickerson  
Taurus Lewis  
David Stringer  
Robert Hickman  
Kasey Wilson  
Demetria Goodwin  
Brandolyn Blanding  
Comilla Sampson  
Cornelia Watts

**Others in Attendance:**

James E. Bridgett, Jr., Consultant/Parliamentarian

**1. Call to Order:**

Chair Green called the meeting to order at 6:05pm and welcomed any guest.

**2. Adoption of Agenda: (Action)**

**Motion to adopt the agenda made by Commissioner Lewis, second by Commissioner Mickens.  
Motion approved unanimously by all members present: Green, Furgess, Weiss, Lewis, Martin  
and Mickens.**

**3. Approval of Minutes: (Action)**

**Motion to approve the minutes from the October 20, 2014 Regular Board Meeting made by Commissioner Mickens second by Commissioner Furgess. Minutes approved unanimously by all members present; Green, Martin, Furgess, Lewis, Mickens and Weiss.**

**4. Public Input:**

No Public Input.

**5. Fee Waiver Request: (Action)**

Mr. Timothy Reeves, representative for the Bible Study Group, presented a request to the Board to wave fees for facility use for the group. Mr. Reeves stated that the group is not representative of any specific church, that they are a group of people who meet once a week for bible discussion.

Commissioner Lewis asked for Staff recommendation and Mr. Bryant stated that in compliance with RCRC Policy 8015, we would not waive fees. Mr. Bryant added that in the past RCRC did allow Bible Study Groups at no charge but because of complaints about the state/religion laws, the practice was discontinued.

Mr. Thurman Trapp, a representative for the group, stated that the group is not an organized group sponsored by a church and the free study group is listed in the game plan which goes through the end of the year.

Chair Green asked Mr. Bryant to address the game plan issue and Mr. Bryant stated that the game plans are printed at least two to three months in advance and the staff person made a mistake putting in that information.

Ms. Demetria Goodwin, Director of Programming, explained that the listing in the game plan means that it is free for patrons to attend but the facilitator is responsible for renting the space and there was a misunderstanding when the former facilitator stepped down.

**Motion made by Commissioner Lewis to approve the continuation of the process already in place for the extension of what is noted in the game plan; Chair Green added to the motion that in the future, Staff explain free in the game plan so that there is no misinterpretation, second by Commissioner Mickens. Motion approved unanimously by all members present; Green, Mickens, Martin, Lewis, Weiss and Furgess.**

A member of the group asked what will the price be for the space after December and Ms. Goodwin stated that it is \$30 per hour during business hours and \$35 per hour after business hours.



**6. Financial Report: (Information)**

Ms. Kasey Wilson, Financial Operations, reviewed financial reports included in the Board's packet.

**7. Bond Construction Update: (Information)**

Mr. Ronnie Kinnett, Property Management, reviewed Bond Projects listed on the Bond Construction Updates included in the Board's package.

Commissioner Weiss asked, "From what we can see, anything running over our deadline of June 2015 that we can see at this time?"

Mr. Kinnett stated at this point it looks like we are on schedule to complete everything by August/September next year.

**8. Policy Updates: (Action)**

Ms. Comilla Sampson, Compliance Manager, reported per the Board's request we have researched the State's policy on mileage reimbursement. Ms. Sampson reviewed the information included in the Board's package.

Mr. Bryant added that situations came up during conferences and these changes were made from a cost savings standpoint.

Commissioner Lewis asked if the policy also covers day to day operations and Mr. Bryant answered yes sir. Commissioner Lewis stated that he does have a problem with it but if it has been assessed and it will help us financially then he will support it, however he would like to track it to see if it is beneficial overall.

**Motion made by Commissioner Furgess to accept changes made in Vehicle Use Policy 1065, second by Commissioner Weiss. Commissioner Lewis added to the motion that Staff would monitor the policy to see if it is cost effective (6 months period). Motion approved unanimously by all members present; Green, Furgess, Lewis, Weiss, Mickens and Martin.**

**9. Executive Director Report:**

Mr. Kenya Bryant, Assistant Executive Director, reported Agency Updates as outlined on the handout.

Chair Green added that there will be 17 contractual items for Executive Session.

#### **10. Other Business**

Mr. David Stringer, Human Resources, reviewed information included in the Board's package, resulting from an approved motion at the October 20<sup>th</sup> Board meeting. Information included as follows: Policy No. 035 Code of Conduct-Conflict of Interest, Policy No. 036 Code of Conduct-Ethics, Policy No. 070 Employment of Relatives, Policy No. 102 Harassment and Policy No. 218 Whistleblower Policy. Mr. Stringer reported that these policies will be distributed to employees along with a memo advising employees that a Board contact list is available on the RCRC Shared Drive.

**Motion to go into Executive Session to discuss contractual matters made by Commissioner Furgess, second by Commissioner Mickens. Motion approved unanimously by all members present; Green, Mickens, Furgess, Weiss, Martin and Lewis.**

#### **11. Executive Session**

**Motion to come out of Executive Session made by Commissioner Furgess, second by Commissioner Lewis. Motion approved unanimously by all members present; Green, Furgess, Lewis, Weiss, Mickens and Martin.**

Commissioner Furgess reported that no votes were taken in Executive Session.

**Motion to negotiate with DESA made by Commissioner Mickens, second by Commissioner Furgess. Motion approved unanimously by all members present; Green, Mickens, Weiss, Martin, Lewis and Furgess.**

**Motion made by Commissioner Lewis to accept the recommendation of Staff to sign all contract documents outlined in Exhibit A consisting of Gadsden, Hopkins, New Castle, Blythewood, and Perrin Thomas; second by Commissioner Furgess. Motion approved unanimously by all members present; Green, Furgess, Lewis, Mickens, Martin and Weiss.**

**Motion made by Commissioner Lewis to accept the recommendation of Staff to approve all change orders and amendments in Exhibit B and move forward with the signature of all those to keep the projects going, second by Commissioner Weiss.**

Chair Green asked if any of the contracts had expired and Mr. Kinnett stated that LTC Associates are asking for an additional \$14,050 for additional services that they have not been paid for. Chair Green noted that their contract expired December 2013.

**Motion approved unanimously by all members present; Green, Lewis, Weiss, Mickens, Martin and Furgess.**



**Motion made by Commissioner Weiss to accept the Resolution presented by Ad hoc Committee.**

Commissioner Lewis asked what will it do if we approve the Resolution and Commissioner Weiss explained that Architects, Engineers and CMs come before the Board of Commissioners and everything else goes to the Director of Procurement to make sure it's within budget and if necessary, bring it before the Ad hoc Committee.

**Commissioner Furgess second the motion.**

Commissioner Lewis stated that he knows that they need to address the Ad hoc committee, but if he votes for the resolution how does that move towards addressing the Ad hoc issues.

After discussion, Commissioner Weiss withdrew the motion.

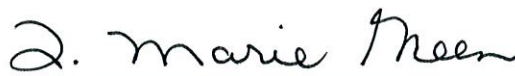
Commissioner Mickens left meeting at 8:04p.m.

Special Call Board meeting scheduled for Wednesday, December 3, 2014 5:00p.m. for the purpose of discussing the Ad hoc Resolution.

**Motion to adjourn made by Commissioner Furgess, second by Commissioner Lewis. Motion approved unanimously by all members present; Green, Lewis, Furgess, Martin and Weiss.**

**12. Adjournment:**

The meeting adjourned at approximately 8:15p.m.



J. Marie Green, Chair

Minutes approved on this 15<sup>th</sup> day of December 2014.