

**Richland County Recreation Commission**  
**Regular Board Meeting Minutes**  
**July 21, 2014**  
**6:00PM**

**Commissioners in Attendance:**

J. Marie Green, Chair  
G. Todd Weiss, Vice Chair  
Weston A. Furgess, Jr., Secretary  
Wilbert Lewis  
Barbara Mickens  
C. Todd Latiff

**RCRC Staff in Attendance:**

James Brown, III  
Kenya Bryant  
Ronnie Kinnett  
Tara Dickerson  
Taurus Lewis  
David Stringer  
Andrea Fripp James  
Robert Hickman  
Tony Cooper  
Cornelia Watts

**Others in Attendance:**

James E. Bridgett, Jr., Consultant/Parliamentarian

**1. Call to Order:**

Chair Green called the meeting to order at 6:02pm and welcomed any guest.

**2. Adoption of Agenda: (Action)**

**Motion to adopt the agenda made by Commissioner Furgess, second by Commissioner Weiss.  
Motion approved unanimously by all members present: Green, Furgess, Weiss, Latiff, Lewis  
and Mickens.**

**3. Approval of Minutes: (Action)**

**Motion to approve the minutes from the June 16, 2014 Regular Board Meeting “as corrected” made by Commissioner Weiss second by Commissioner Furgess. Minutes approved “as corrected” unanimously by all members present; Green, Furgess, Lewis, Mickens, Weiss, and Latiff.**

**4. Public Input:**

No Public Input.

**5. Financial Report: (Information)**

Ms. Andrea James, Financial Operations, reported that the Finance Department is in the process of closing out fiscal year 2013-2014. Ms. James stated that the preliminary numbers show that year end cash will end at about \$4.94 million which is down from last year end, \$5.23 million. Ms. James explained the reason for the difference is improvements were done throughout the Agency; resurfaced tennis courts at St. Andrews and Trenholm Parks, ball field lights at Polo Road and renovations to North Springs Park. Ms. James stated that she met with Mr. Brown and Mr. Bryant and the Agency will continue to focus on cash management and also put some additional cost saving procedures in place. Ms. James reported that final numbers will be ready at next Board meeting.

Ms. James reviewed the Bond Refunding letter included in the Board’s packet from RCRC’s financial advisor, informing the outcome of the refunding/refinancing and the money that was saved.

Commissioner Latiff questioned how the savings from the bond at the County level affects RCRC and Ms. James explained that it is a savings to the tax payers but in the refunding of the Bond, it allows RCRC some room that we may be able to go back to the County and get money for Capital Projects.

Commissioner Latiff questioned if that meant it would be an additional request that RCRC would to County Council saying that we saved X number of dollars through the refinance and Ms. James indicated that yes it would require an additional request for funds for Capital Projects.

Ms. James reported that the auditors, Burkett Burkett and Burkett will be in the office on Friday and the audit process will start the first week in August.

Ms. James reported that LinRick’s numbers were up for the month of June and final numbers will be ready at next Board meeting.

Commissioner Weiss expressed his concern regarding finances around December and Ms. James assured that Management has met with staff to let everyone know where the Agency stands and moving forward everyone is to be extremely mindful as to how we spend and continue to look at ways to save money.

Commissioner Latiff asked about the spreadsheet that list line items and Ms. James stated that as soon as the books are closed she will send out the numbers and have them ready at next Board meeting.

#### **6. Bond Construction Update: (Information)**

Mr. Ronnie Kinnett, Property Management, reviewed Bond Projects listed on the Bond Construction Updates included in the Board's package.

Commissioner Latiff asked, "Who is Calvin Cole?" Mr. Kinnett stated that he is the real estate agent that has been working with us to find properties who is familiar with the area. Commissioner Latiff asked, "Does he represent us or a government agency?" Mr. Cooper stated that he is a realtor that works for Keller Williams. Commissioner Weiss stated that the Ad Hoc Committee has gone through a number of realtors and Mr. Cole has been able to find properties.

Mr. Bryant noted that Councilman Manning called about the nine acres at Candlewood and stated that the family wants \$200,000 and the Planning Department offered to appraise; appraisal came back at \$109,000. Mr. Bryant stated that now the County has offered to buy the property and RCRC can put a park there, but this process depends on whether the family accepts.

Commissioner Latiff questioned when ball fields be ready at Kelly Mill. Mr. Kinnett estimated that the fields should be ready by spring.

#### **7. Executive Director Report: (Information)**

Mr. James Brown reported Agency Updates as outlined on the handout.

Mr. Brown addressed the aerobics class complaint at the Garners Ferry Adult Center.

#### **8. Other Business**

Mr. Kinnett asked the Board to approve the auction/sale of equipment that has surpassed it usable life. Mr. Kinnett read the list to the Board.

**Motion made by Commissioner Weiss to accept recommendation to sell the surplus equipment, second by Commissioner Latiff. Motion approved unanimously by all members present; Green, Weiss, Latiff, Lewis, Furgess and Mickens.**

Ms. Cornelia Watts reported that Regular Board meeting scheduled for Monday September 15, 2014, with the approval of the Board, will be changed to Monday September 22, 2014 due to the SCRPA Conference in Hilton Head, South Carolina.

The Board of Commissioners agreed unanimously to change the meeting date to September 22, 2014.

**9. Executive Session:**

None

**Motion made by Commissioner Latiff to adjourn, second by Commissioner Weiss. Motion approved unanimously by all members present; Green, Latiff, Weiss, Mickens, Lewis and Furgess.**

**10. Adjournment:**

The meeting adjourned at 6:30p.m.



J. Marie Green, Chair

Minutes approved on this 22nd day of September 2014.