



Summer Day Camps

Programming Department:
Policy No. 6015

Revision Date: June 16, 2014

Policy Statement

The Richland County Recreation Commission traditionally offers quality and affordable Summer Day Camps at a number of sites in Richland County. Unique and adventurous experiences are planned throughout the summer for youth ages 5 – 13.

SUMMER DAY CAMP PROGRAM HOURS AND DAYS:

Summer Day Camp Program Hours: 7:30 a.m. – 6:00 p.m. All campers must be present between the hours of 9:00 a.m. – 3:00 p.m. Day Camp Dates: Monday through Friday beginning around the first week of June and usually continues through the first week of August approximately ten weeks. Dates are set based on the local school district's academic calendar. Camp is not held on holidays such as Memorial Day or Independence Day.

PARTICIPATION & REGISTRATION:

Registration begins in April for the Day Camps. Cost: Registration and weekly cost are set by the Executive Director with recommendation for the Division Head of Facility Operations. Those interested in attending can register at the site they wish to attend by completing the necessary forms and paying the registration fee. For the safety of each child, the registration form must be fully completed, signed and on file before any child can attend the Program. This includes; name and phone numbers of those to contact should an emergency arise, additional persons authorized to pick up your child, insurance information, drivers license numbers and all needed signatures. To insure placement, parents pay a deposit for each week they wish to attend. Those deposits will be applied to the Camp's weekly fee. Registration continues as long as space is available. Eighty (80) campers per facility is the cap, unless authorized by the Executive Director.

FINANCIAL ASSISTANCE:

Summer Day Camp Programs are DSS and ABC accredited and accept ABC vouchers as payment. Parents are encouraged to call the South Carolina Department of Social Services for requirements.

DAY CAMP LOCATIONS:

Summer Day Camps are held at various RCRC facilities.

STAFFING:

The Programming Department Staff is responsible for hiring the part-time Summer Day Camp Staff who are placed in various program roles: Site Directors and Assistant Directors, Program Counselors, Special Needs Counselors, Drivers, Office Assistants and Program Assistants.

THE STAFF:

Trained, caring counselors 'closely supervise' the children each day and encourage good character and confidence while enhancing social skills through participation in fun, educational, and interactive activities. Each staff member has undergone hours of training in preparation for this summer as well as numerous background checks - personal references, former employment, national background check which includes the sex offenders registry - as well as completing Drug, TB testing and Physical. Teachers, school staff, college students, returning counselors, and after school counselors make up the majority of employees, which helps to ensure quality experienced staff.

STAFF TRAINING:

All Staff must attend mandatory training sessions which include: First Aid, Blood Borne Pathogens, AED and CPR Certifications, Staff Policies and Procedures and Corporal Punishment. All Child Care Staff are required to receive 15 hours of annual certified training through the South Carolina Center for Child Care Career Development. The 15 hours include: A minimum of 5 hours of Child Growth and Development, a minimum of 5 hours of Curriculum Activities for Children, a minimum of 5 hours in other Early Childhood Areas. Recommended areas include: Safety, Health, Nutrition, Guidance and Professional Development. Directors/Operators are required to receive 20 hours of annual certified training through the SC-CCCCD. A minimum of 5 hours related to Program Administration, a minimum of 5 hours of Child Growth & Development, Early Childhood Education, and/or Health and Safety, 10 hours in other Early Childhood Areas. Recommended areas include: Guidance, Curriculum Activities, Nutrition, and Professional Development.

DAY CAMPS ARE INCLUSIVE:

The Summer Day Camps will make every effort to accommodate children of all abilities. If children have special needs, their parents should contact the Programming Department so that any necessary arrangements can be made to insure the child has a fun, quality experience at camp.

ADOPTED BY RICHLAND COUNTY RECREATION COMMISSION BOARD

BOARD MEETING DATE: June 16, 2014
(Date Approved)

APPROVED: 
J. Marie Green, Chair

For more information about this policy, contact the Executive Department.