



Enriching Lives &
Connecting Communities

Unlocking of Buildings

Property Management
Policy No. 12135

Revision Date: November 18, 2013
Last Revised: January 24, 2011

Policy Statement

This policy states the Richland County Recreation Commission's position on the unlocking of park buildings for the public.

Unlocking the building doors to allow citizens to enter during non-operational hours is strictly prohibited and is in violation of Richland County Recreation Commission policy. Please refer those looking for the restroom to nearby portable facilities. If the location does not have portable toilets available and you notice the necessity to have one, please notify your supervisor immediately to allow for determination and location placement.

Please remember, it is a safety risk to allow the public into the building during non-operational hours.

ADOPTED BY RICHLAND COUNTY RECREATION COMMISSION BOARD

BOARD MEETING DATE: November 18, 2013
(Date Approved)

APPROVED: J. Marie Green
J. Marie Green, Chair

For more information about this policy, contact the Executive Department.