



## Interior Signage

Community Relations  
Policy No. 13020

Revision Date: November 18, 2013

### Policy Statement

Signs provide basic information for park users and can help play a part in program success. The signs identify room usage, facilities available, and upcoming events. The signs should be informative, attractive, and noticeable without being obtrusive or detracting from the overall physical attractiveness of the park.

1. Where appropriate, signs should comply with the provisions specified by the Americans with Disabilities Act (ADA) in terms of location, height, Braille lettering, color, and contrast.
2. Park employees should avoid using hand-written signs, even on a temporary basis. Requests for signs should be made using the Publicity Request form (see Policy #13015).
3. The Community Relations Department will develop an overall uniform signage system to apply to exterior and interior signs at RCRC facilities.
4. Signage that pertains to employee and public safety issues shall be the responsibility of the Safety Director.

ADOPTED BY RICHLAND COUNTY RECREATION COMMISSION BOARD

BOARD MEETING DATE: November 18, 2013  
(Date Approved)

APPROVED: J. Marie Green  
J. Marie Green, Chair

For more information about this policy, contact the Executive Department.