



## Enriching Lives & Connecting Communities

### Fee Setting Schedule

Facility Use and Fee Schedules  
Policy No. 8010

Revision Date: December 16, 2013

#### **Policy Statement**

Fees for all Richland County Recreation Commission sponsored or co-sponsored county-wide activities must be approved, in advance, by the Executive Director.

#### **Guidance:**

1. Fee Scheduling and approval includes, but is not limited to:
  - a. Day Camps
  - b. Adult Activity Center
  - c. Tennis Centers
  - d. Denny Terrace and Crane Creek
  - e. Specialty Camps
  - f. County-Wide Special Events
  - g. Adapted Programs and Camps
  - h. Aquatic Facilities
  - i. Arts and Crafts Sales and Shows
  - j. Athletic Tournaments
  - k. Athletic Leagues
2. When requesting fee approval, staff must submit a budget outline for determining fees. Outlines must reflect projects for costs and anticipated profits.
3. Fees must be approved prior to any advertising of activity or event and prior to any commitments being made on the part of the Richland County Recreation Commission.

ADOPTED BY RICHLAND COUNTY RECREATION COMMISSION BOARD

BOARD MEETING DATE: December 16, 2013  
(Date Approved)

APPROVED: J. Marie Green  
J. Marie Green, Chair

For more information about this policy, contact the Executive Department.