

**Richland County Recreation Commission
Regular Board Meeting Minutes
November 18, 2013
6:00PM**

Commissioners in Attendance:

J. Marie Green, Chair
Barbara Mickens, Vice Chair
G. Todd Weiss, Secretary
Wilbert Lewis
George D. Martin, Jr.
Weston A. Furgess, Jr.
C. Todd Latiff

RCRC Staff in Attendance:

Kenya Bryant
Ronnie Kinnett
Tara Dickerson
Taurus Lewis
David Stringer
Comilla Sampson
Kasey Wilson
Robert Hickman
Sallie Pierce
Tony Cooper
Brandolyn Blanding
Cornelia Watts

Others in Attendance:

James E. Bridgett, Jr., Consultant/Parliamentarian

1. Call to Order:

Chair Green called the meeting to order at 6:03pm and welcomed any guest.

2. Adoption of Agenda: (Action)

Motion to adopt the agenda made by Commissioner Latiff and second by Commissioner Mickens. Motion approved unanimously by all members present: Green, Furgess, Lewis, Weiss, Martin, Mickens and Latiff.

3. Approval of Minutes: (Action)

Motion to approve the minutes from the October 21, 2013 Regular Board Meeting made by Commissioner Furgess and second by Commissioner Latiff. Motion approved unanimously by all members present: Green, Furgess, Lewis, Latiff, Mickens, Weiss and Martin.

4. Public Input:

No Public Input

5. Financial Report:

Ms. Kasey Wilson, Accounting Manager, reported that we are four months into the new fiscal year, all obligations were met and we are within our budget. Cash Flow Report was distributed for details. Ms. Wilson reported that the Accounting Department is in the process of updating accounting software and looking into switching banks for a better rate.

The 2013 Audit was completed and presented to the Board at a Special Call Board meeting held today at 5:00pm.

Ms. Wilson reviewed the LinRick handout and reported that the Foundation is continuing the "We Care Campaign" in hopes of getting all full time employees to contribute a minimum of \$10.00.

6. Administrative Policy Updates: (Action)

Ms. Comilla Sampson, Compliance Manager, asked for action on policies distributed at the last meeting, noting that representatives from each department were present to answer any questions.

Motion to approve 2013 Policy changes presented October 21, 2013 made by Commissioner Latiff, second by Commissioner Furgess. Motion approved unanimously by all members present: Green, Latiff, Furgess, Lewis, Mickens, Martin and Weiss.

Ms. Sampson distributed nine Policy sections with cheat sheets for approval at the next scheduled Board meeting December 16, 2013.

7. Bond Construction Update: (Information)

Mr. Ronnie Kinnett, Property Management, reviewed open projects listed on the Bond Construction Updates included in the Board's package.

Commissioner Weiss thanked the members of the AD Hoc Committee for their hard work and asked Ronnie if there was a way that some of the conceptual designs can be shown to the Board and Ronnie advised yes.

Commissioner Latiff thanked Ronnie and Staff for the wonderful job done at the Kelly Mill Ribbon cutting.

Commissioner Weiss asked about the time frame for finishing Phase 2 of Kelly Mill. Mr. Kinnett advised projected date June/July 2014; Phase 3 July/August 2015.

Chair Green questioned the time frame for the Gadsden Community Center and Mr. Kinnett advised projected date June/July 2015.

Chair Green asked if the house at Kelly Mill will be renovated and Mr. Kinnett advised not in this Phase.

8. Executive Director Report: (Information)

Mr. Kenya Bryant, Assistant Executive Director, reported Agency updates as listed on handout to Board.

Mr. Bryant reported an addition to Agency Updates not listed regarding the Badges for Baseball Program in which RCRC is partnering with the Attorney General's Office, the Sheriff's Department and the City of Columbia. Mr. Bryant stated that they had a press event today at Meadowlake Park explaining the program, with the Attorney General and Senator John Scott speaking and he along with the Community Service Staff attended. Mr. Bryant explained that they are utilizing Meadowlake Park on Mondays from 3:00pm – 5:00pm bringing in about 45 kids from Greenview Elementary to teach them life skills through the Sheriff's Department and at the end they play a game called quick ball which is indoor baseball. Mr. Bryant reported that there was a pretty good turnout, with all four TV stations. Mr. Bryant added that the other entities are very appreciative of this partnership and we hope to expand the program in other parks throughout the County.

Commissioner Lewis commented that we are hearing about a lot of violence in our communities and he would like to know if there has been any impact at our facilities throughout the counties.

Mr. Taurus Lewis, Director Facility Operations, responded stating that our parks and community center staff are trained and do a great job. Mr. Lewis pointed out that when hiring, we try to get people from the community to put them to work in the community so that they can recognize trouble before it happens. Mr. Lewis reported that we have not had any major issues, maybe a scuffle at a basketball game. Mr. Lewis added that we have our Park Rangers out and also a lot of Sheriff Deputies are out on patrol; overall we have been very fortunate.

Mr. Bryant distributed a document, "Designated Signers of Instruments", and explained that one more person is needed to sign documents in addition to Commissioner Furgess as back up for Chair Green.

Commissioner Latiff volunteered to be a designated signer.

Motion to accept the resolution as presented, adding the name of Todd Latiff made by Commissioner Weiss, second by Commissioner Lewis. Motion approved unanimously by all members present; Green, Weiss, Lewis, Martin, Mickens, Latiff and Furgess.

9. Other Business

None

10. Executive Session:

No items for Executive Session

Motion to adjourn meeting made by Commissioner Weiss and second by Commissioner Latiff. Motion approved unanimously by all members present; Green, Weiss, Furgess, Lewis, Latiff, Mickens and Martin.

11. Adjournment:

The meeting adjourned at 6:46p.m.



J. Marie Green, Chair

Minutes approved on this 16th day of December 2013.