

**BOARD OF COMMISSIONERS:**

*Cynthia Shepard, Chair  
Lisa L. Cotten, Vice Chair  
Robert Lapin, Secretary  
Thomas Clark  
Jermaine L. Johnson, Sr.  
Donzetta Lindsay  
Stephen Venugopal*



*"Enriching Lives. Connecting Communities."*

**Richland County Recreation Commission  
Regular Board Meeting Minutes  
November 19, 2018  
6:00PM**

**ADMINISTRATIVE OFFICE:**  
*Lakita Watson, Executive Director  
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**Commissioners in Attendance:**

Cynthia Shepard  
Robert Lapin  
Thomas Clark  
Jermaine Johnson, Sr.  
Lisa L. Cotten  
Stephen Venugopal

**Others in Attendance:**

Mayor Bob Coble, Parliamentarian

**1. Call to Order:**

Commissioner Shepard called the meeting to order at 6:03pm.

**2. Adoption of Agenda:**

**Motion to adopt the agenda made by Commissioner Cotten and second by Commissioner Clark. Motion approved unanimously by all members present; Shepard, Clark, Johnson, Venugopal, Lapin, and Cotten.**

**3. Minutes:**

**Motion to approve minutes from the October 25, 2018; November 6, 2018 and November 9, 2018 Special Call Board Meetings and the October 15, 2018 Regular Board Meeting made by Commissioner Cotten and second by Commissioner Johnson. Motion approved unanimously by all members present; Shepard, Clark, Johnson, Lapin, Venugopal and Cotten.**

#### **4. Public Input:**

**Willie Green** – Commissioner of the North Columbia YBL, ran by the community, request continued support from the Commission regarding space and time.

**David Edmond** – citizen from the Southeast area, voiced concerns with the Commission's tennis program.

#### **5. Financial Report: (Information)**

Brandy James, Chief Financial Officer presented financial reports included in Board's packet and answered questions.

#### **6. New Business:**

None

#### **7. Other Business:**

- Mr. Ricardo Lewis, with New Paths Development & Consulting, presented to the Board engineering and design plans which were included in the packet for an easement request. Mr. Ricardo stated that the initial request was presented to the previous Board in April 2016 and now the plans were approved by the City of Columbia in September and he is asking for permission to move forward.

Commissioner Lapin requested that this item is deferred until after Executive Session.

- Ms. Watson, Executive Director, presented Policy No. 1065 Vehicle Use and Policy No. 1010 Cellular Telephone for action. Ms. Watson explained that at the last meeting the primary concern regarding these policies was that we were being consistent and fair across the board with all licensed drivers and the policies does that, however because of the federal statute, the wording should remain, which covers all drivers including CDL.

**Motion to accept Policy 1065 Vehicle Use made by Commissioner Johnson, second by Commissioner Cotten. Motion approved unanimously**

**by all members present; Shepard, Cotten, Johnson, Clark, Lapin and Venugopal.**

**Motion to accept Policy 1010 Cellular Telephone Use made by Commissioner Venugopal, second by Commissioner Clark. Motion approved unanimously by all members present; Shepard, Johnson, Venugopal, Clark, Lapin and Cotten.**

- Ms. Watson presented The Executive Director's Report and answered questions. (Handout)

**Motion to go into Executive Session for contractual matters and personnel matter made by Commissioner Venugopal, second by Commissioner Johnson. Motion approved unanimously by all members present; Shepard, Johnson, Lapin Cotten, Venugopal and Clark.**

Entered Executive Session 6:46p.m.

#### **8. EXECUTIVE SESSION:**

Executive Session ended 7:40p.m.

Chair Shepard stated no action was taken in Executive Session.

**Motion made by Commissioner Cotten to revise the Denny Terrace Lease with the Richland County Sheriff's Department, second by Commissioner Clark. Motion approved unanimously by all members present; Shepard, Johnson, Clark, Cotten, Lapin and Venugopal.**

**Motion made by Commissioner Johnson to enter into agreement with MGT of America Consulting, second by Commissioner Lapin. Motion approved unanimously by all members present; Shepard, Johnson, Lapin, Clark, Cotten and Venugopal.**

**Motion made by Commissioner Lapin to grant the easement to New Paths Development & Consulting, second by Commissioner Cotten. Motion approved unanimously by all members present; Shepard, Clark, Cotten, Lapin, Johnson and Venugopal.**

**Motion to adjourn meeting made by Commissioner Johnson, second by Commissioner Cotten. Motion approved unanimously by all members present; Clark, Venugopal, Shepard, and Johnson.**

**10. Adjournment**

Meeting adjourned at 7:45 p.m.

  
Cynthia Shepard, Chair

Minutes approved on this 12<sup>th</sup> day of December 2018.