

Richland County Recreation Commission
Regular Board Meeting Minutes
November 16, 2015
6:00PM

Commissioners in Attendance:

J. Marie Green, Chair
Barbara Mickens, Vice Chair
Weston A. Furgess, Secretary
Wilbert Lewis
G. Todd Weiss
George Martin

RCRC Staff in Attendance:

James Brown, III
Kenya Bryant
Ronnie Kinnett
Tara Dickerson
David Stringer
Andrea James
Tony Cooper
Kasey Wilson
Bryan Crider
Cornelia Watts

1. Call to Order:

Chair Green called the meeting to order at 6:05pm and welcomed any guest.

2. Adoption of Agenda: (Action)

Motion to adopt the agenda made by Commissioner Furgess, second by Commissioner Lewis. Motion approved unanimously by all members present: Green, Weiss, Martin, Furgess, Lewis and Mickens.

3. Approval of Minutes: (Action)

Motion to approve the minutes from the October 26, 2015 Regular Board Meeting made by Commissioner Weiss second by Commissioner Furgess. Minutes approved unanimously by all members present; Green, Martin, Mickens, Lewis, Furgess and Weiss.

4. Public Input:

None

5. Financial Report: (Information)

Ms. Andrea James, Financial Operations, reviewed financial reports included in the Board's packet.

6. Finance Policy Changes: (Action)

Ms. Andrea James presented Finance policies included in Board's packet for approval.

Motion to adopt policy changes for Policy 9005 (Accounts and Deposits), 9010 (Administrative Office Cash Receipts), 9025 (Fixed Asset Listing and Inventory) and 9030 (Cash Handling Procedures) made by Commissioner Lewis; second by Commissioner Furgess. Motion approved unanimously by all members present; Green, Lewis, Furgess, Mickens, Weiss and Martin.

Policy 9055 (Supplemental or Emergency Appropriations) tabled after discussion.

7. New Policy No. 12003: (Action)

Mr. David Stringer, Human Resources, presented new Policy No. 12003 (Acquisition of Park and Recreation Lands). Mr. Stringer explained that the purpose of this policy is a part of preparation for CAPRA 2016 and also as a good business practice.

Motion to approve Policy No. 12003 (Acquisition of Park and Recreation Lands) made by Commissioner Weiss, second by Commissioner Mickens. Motion approved unanimously by all members present; Green, Weiss, Mickens, Martin, Furgess and Lewis.

8. Bond Construction Update: (Information)

Mr. Ronnie Kinnett, Property Management, reviewed Bond Projects listed on the Bond Construction Updates included in the Board's package.

Chair Green questioned the status of Candlewood Park and Mr. Kinnett reported that the County is buying the property and giving Richland County Recreation a piece of the property for a neighborhood park; waiting on the County.

Commissioner Mickens inquired about Royal Pines; if no property is located, what will happen.

Mr. Bryant stated that staff has met with Councilwoman Julie Ann Dixon. Mr. Brown reported that the discussion was to move the money to Kelly Mill and in the future if property is located, build a shelter.

9. Executive Director Report: (Information-Handout)

Mr. James Brown, III Executive Director reported Agency Updates as outlined on the handout. Mr. Brown emphasized the Retirement Reception honoring Mr. Ronnie Kinnett on November 20th.

Commissioner Weiss stated that he would be out of town on the 20th and wanted to thank Ronnie for all that he has done for RCRC.

10. Other Business:


None

11. Executive Session

None

12. Adjournment:

The meeting adjourned at 6:40p.m.



J. Marie Green, Chair

Minutes approved on this 25th day of December 2015.