

**Richland County Recreation Commission
Regular Board Meeting Minutes
April 29, 2014
6:00PM**

Commissioners in Attendance:

J. Marie Green, Chair
G. Todd Weiss, Secretary
Wilbert Lewis
Weston A. Furgess, Jr.
C. Todd Latiff

RCRC Staff in Attendance:

James Brown, III
Kenya Bryant
Ronnie Kinnett
Tara Dickerson
Taurus Lewis
Andrea Fripp James
John Rutherford
James Brown
Kasey Wilson
Comilla Sampson
Tony Cooper
Robert Hickman
David Stringer
AAC Staff
Cornelia Watts

Others in Attendance:

James E. Bridgett, Jr., Consultant/Parliamentarian

1. Call to Order:

Chair Green called the meeting to order at 6:00pm and welcomed any guest.

2. Adoption of Agenda: (Action)

Motion to amend the agenda moving Executive Session after Public Input made by Commissioner Latiff and second by Commissioner Weiss. Motion approved unanimously by all members present: Green, Furgess, Lewis, Weiss, and Latiff.

3. Approval of Minutes: (Action)

Motion to approve the minutes from the March 17, 2014 meeting made by Commissioner Furgess and second by Commissioner Latiff. Motion approved unanimously by all members present: Green, Furgess, Lewis, Latiff, and Weiss.

4. Public Input:

1. Carolyn Thompson, soul line dance student, instructor and officer with the local AARP
2. Barbara Preater, line dance student
3. Nathaniel Stamper, retired military, line dance student
4. James Wright, line dance student
5. Sandra Thompson, soul line dance instructor
6. Dianne Barnes, soul line dance student

The patrons listed above spoke in support of Sandra Thompson, soul line dance instructor. The patrons collectively requested an explanation for the termination of Ms. Thompson's contract, the process, and the why. Mr. Wright presented the Board of Commissioners with a signed petition consisting of 111 signatures requesting to reinstate Mrs. Sandra Thompson as dance instructor at the Richland County Adult Activity Center.

Chair Green, thanked the patrons for their input and advised that she would follow up with Ms. Sandra Thompson.

Motion made by Commissioner Weiss to go into Executive Session to discuss a contractual matter, second by Commissioner Latiff. Motion approved unanimously by all members present; Green, Weiss, Latiff, Lewis, and Furgess.

5. Executive Session

Motion made by Commissioner Weiss to come out of Executive Session, second by Commissioner Furgess. Motion approved unanimously by all members present; Green, Weiss, Lewis, Furgess and Latiff.

Commissioner Weiss, Secretary, announced that Executive Session ended at 7:20pm and no votes were taken, only general discussion of a contractual matter.

(Commissioner Latiff left meeting after Executive Session)
(Mr. James Bridgett, Jr. entered meeting during Executive Session)

6. Financial Report: (Information/Hand Outs)

Ms. Andrea James, Financial Operations, reviewed Cash Flow sheet and reported that RCRC continues to meet all obligations. Ms. James stated that training on the new software will begin the week of May 6th and the initial draft of the budget is complete.

Ms. James reported that included in the Board package was also a Cash Flow sheet for LinRick and the numbers continue to be down. Ms. James informed the Board that Mr. John "E" Rutherford, LinRick Supervisor, will present the FY 2014-2015 budget for approval after presentation of RCRC Bond Attorney.

Ms. James stated that included in the Board's packet was a letter informing that RCRC has the opportunity to refinance a portion of the 2008 General Obligation Bond and Ms. Frannie Heizer, Bond Attorney and Mr. Mike Gallagher, Financial Advisor will report on the refinance.

Ms. Heizer and Mr. Gallagher distributed information on the Series 2009B Refunding, explained the process and the resolution that would need to be adopted. After presentation and discussion, Ms. Heizer asked for permission to tentatively plan for the bond sale on Wednesday, May 21, 2014 and if it is decided not to adopt the resolution then the sale would be cancelled.

Motion made by Commissioner Weiss to move forward with the resolution for the sale of the Bond, second by Commissioner Furgess. Motion approved unanimously by all members present; Green, Lewis, Furgess and Weiss.

Mr. John Rutherford, Supervisor LinRick, presented FY 2014-2015 Budget for LinRick, reporting that income and expenses are both down. Mr. Rutherford stated that he has been in the golf business for 25 years and this has been by far the worst stretch of bad weather that he has ever seen. Mr. Rutherford reported that LinRick has signed a contract with GolfNow which would provide a cloud-based tee sheet on line, a mobile app and also they are building a LinRick Golf Course website which should be up and running in the next couple of weeks. Mr. Rutherford advised that there is no cost for the services; LinRick only has to give them tee times to sell in exchange for their services.

Motion made by Commissioner Weiss to approve LinRick's budget as presented by staff, second by Commissioner Furgess. Motion approved unanimously by all members present; Green, Weiss, Lewis and Furgess.

7. Bond Construction Update: (Information)

Mr. Ronnie Kinnett, Property Management, reviewed the Bond Construction Updates included in the Board's package.

Commissioner Weiss questioned the status of bricks at the Administrative Building and Mr. Kinnett stated that the process should start next week.

Commissioner Furgess commented on the great job done at Meadowlake Park.

8. Executive Director Report: (Information)

Mr. James Brown, III reported Agency Updates as outlined on the handout.

9 Other Business:

Policy Update:

Ms. Comilla Sampson, Compliance Manager, reported that two policies were distributed but tonight she is only recommending approval of Policy No. 9030 Cash Handling Procedures. Ms. Sampson stated that some day to day operational procedures were removed and added as attachments and new returned check procedures were added.

Motion made by Commissioner Furgess to approve the RCRC policy changes in No. 9 as presented by staff and second by Commissioner Lewis.

Question: Commissioner Weiss questioned why take out of the policy, things like not accepting two party checks referring to Ms. James if she was comfortable with the changes. Ms. James stated that there were things that were in the policy that were actually day to day operations and could change and also the policy was a little too bulky. Ms. James expressed that RCRC does not plan to change the way we do business, but in the event a change is needed in daily operations, Executive Level would be able to approve the change and the policy would not have to come before the Board.

Motion approved unanimously by all members present; Green, Furgess, Lewis, and Weiss.

Motion to adjourn meeting made by Commissioner Furgess and second by Commissioner Lewis. Motion approved unanimously by all members present; Green, Weiss, Furgess and Lewis.

10. Adjournment:

The meeting adjourned at 7:55p.m.



J. Marie Green, Chair

Minutes approved on this 16th day of June 2014.