

ADDENDUM ITEM NO 1.2

3. QUESTIONS AND ANSWERS

RCRC Staff to receive questions:

Questions concerning the RFP for Comprehensive PROST 10 year Master Plan Services

Question 1- Are you going to specify the number of public meetings, or where the number of public meetings are, or space provided for public meetings?

Answer- At this time no we don't. As far as the number of public meetings, that will be determined early on in the contractual negotiations. As far as places for the public meetings, RCRC will provide, but we have no idea at this time how many meetings will be involved.

Question 2- Have there been any other reports or studies that lead up to this RFP that would be available?

Answer- There have been past reports. There have been past studies, but none related to this current one. Other than we have some current bond projects that were fore mentioned that would be our most recent information that would be pulled from, but the successful respondent of this particular RFP will be responsible for collecting that information.

Question 3- Will the County have or provide access to GIS mapping, data information for the mapping component for the project?

Answer- We the Recreation Commission are a special purpose district. We don't have those type of tools, but the Richland County Government does, and yes they will provide access. All you have to do is go online to their GIS Mapping and it will give you any location or site in the County.

Question 4- The updates to the website; I will assume you will provide content and you will do the updates?

Question 4a- The updates to our website?

Answer4a- Yes.

Question 4b- Do you want the consultant to do the design work on the web, or just provide the content that your web hosting?

Answer 4b- That we will have to further discuss. It will probably be a marriage between the two. We will expect for the successful respondent to provide us with a package as it relates to whatever updates that we have. What we will find is that, and we will make this determination in the beginning, our software may not communicate with one another. That's why we didn't specify a software type program in here. We don't know what the successful respondent will be using. It may be that the commission will have to adjust and get the same software so that the

import can take place. In short, you will be responsible for updating the website upon a marriage with our Communications Department.

Comment- That's content, design, integration, testing, basically an end to end package.
Mr. Cooper responded, yes, an end to end package.

Comment- Designing the website and the content?
Mr. Cooper responded, yes, but you will have some direction by our Communications Department because we will have to give approval before it hits public.

Question 5- Could you make copies of the sign-in sheet and give those to us today?

Answer 5- This will be, the questions and the sign-in sheet, on our website listed as Addendum I hopefully by next Tuesday on our website.

Question 6- Are you going to take this group and distribute Addendum's to them?

Answer 6- Its public information so you can go to our website for any updates at richlandcountyrecreation.com you can pull the Addendum or any other update from there, or feel free to give me a call and I can send it over to you.

Question 7- Do you have a budget in mind?

Answer 7- No budget has been set aside. Although, price and cost is important, we will be looking the best bang for our buck, but we do not have a set aside budget.

Question 8- 10 or 12 years ago Richland County put out a RFQ for Master Planning for Recreation Facilities. Do you know if that ever went forward, if any information was adopted from that?

Answer 8- They went to a point and then something happened.

Question 9- Meetings with the ADHOC committee, do have a schedule?

Answer 9- I would say once a month.

Question 10- Is the ADHOC committee already appointed?

Answer 10- Yes.

Question 10a- How many members?

Answer 10a- 5 (five). Not a large committee, but very knowledgeable.

Question 11- You don't have listed what you're ranking the criteria; past performance vs. price. Is that something you have already established or willing to share?

Answer 11.-That's internal. That's by the ADHOC Committee. They will make adjustments. What's most important is to make sure you give very clear detailed understanding and description of what your firm can provide to the committee for those services. As far as the ranking per class, no that has not been established.

Question 12- Is the ADHOC Committee your selection committee?

Answer 12- Yes.

Question 13- Is this selection committee going to stay in place throughout the whole process?

Answer 13- Yes they will be involved throughout the whole process.

Mr. Cooper thanked everyone for their questions and attendance.

Adjourn: The meeting was adjourned at approximately 3:48 p.m.