

**Richland County Recreation Commission  
Regular Board Meeting Minutes  
December 16, 2013  
6:00PM**

**Commissioners in Attendance:**

J. Marie Green, Chair  
G. Todd Weiss, Secretary  
Wilbert Lewis  
George D. Martin, Jr.  
Weston A. Furgess, Jr.  
C. Todd Latiff

**RCRC Staff in Attendance:**

Kenya Bryant  
Ronnie Kinnett  
Tara Dickerson  
Taurus Lewis  
Andrea Fripp  
Kasey Wilson  
Comilla Sampson  
Tony Cooper  
Marcus Fogle  
Marta Aldinger  
Cornelia Watts

**Others in Attendance:**

James E. Bridgett, Jr., Consultant/Parliamentarian

**1. Call to Order:**

Chair Green called the meeting to order at 6:00pm and welcomed any guest.

**2. Adoption of Agenda: (Action)**

**Motion to amend the agenda moving Executive Session from number ten to number five made by Commissioner Latiff and second by Commissioner Furgess. Motion approved unanimously by all members present: Green, Furgess, Lewis, Weiss, Martin, and Latiff.**

**3. Approval of Minutes: (Action)**

**Motion to approve the minutes from the November 18, 2013 Special Call and Regular Board Meetings made by Commissioner Furgess and second by Commissioner Latiff. Motion approved unanimously by all members present: Green, Furgess, Lewis, Latiff, Weiss and Martin.**

**4. Public Input:**

No Public Input

**Motion made by Commissioner Lewis to go into Executive Session to discuss a contractual matter, second by Commissioner Weiss. Motion approved unanimously by all members present; Green, Weiss, Latiff, Lewis, Martin and Furgess.**

**5. Executive Session**

**Motion made by Commissioner Weiss to come out of Executive Session, second by Commissioner Furgess. Motion approved unanimously by all members present; Green, Weiss, Lewis, Martin, Furgess and Latiff.**

(Commissioner Latiff left meeting after Executive Session.)

**6. Financial Report: (Information/Hand Outs)**

Ms. Kasey Wilson, Accounting Manager, reviewed hand outs and reported that we are five months into the fiscal year and all obligations were met. Kasey stated that Management continues to retain a tight control over spending and deferring large ticket items until we receive funding in January. Kasey reported that the approved contractual item is in progress and will be closed this month. The Finance Department is in the process of switching over to a new system called Smart Fusion replacing the old DOS System and effective January 2<sup>nd</sup> we will be switching to First Citizens Bank. Kasey stated that First Citizen's rates and locations are much more competitive than Bank of America.

Kasey reported that LinRick's numbers are down from last year.

Kasey reported that the Foundation kicked off the "We Care Campaign" in hopes of getting all full time employees to contribute a minimum of \$10.

**7. Bond Construction Update: (Information)**

Mr. Ronnie Kinnett, Property Management, reviewed the Bond Construction Updates included in the Board's package. Mr. Kinnett reported that the only project left in Phase 1 is the Greenview Park drainage partnership with the City of Columbia and we are holding in reserve

\$300,000 and awaiting action by City to start project. The only project left in Phase 2 is the Kelly Mill baseball field, soccer field and trail parking lot project.

Commissioner Weiss stated that the Ad Hoc committee asked the Architects and Engineers were asked to prepare schematic drawings of approved projects and these drawings are here on display for the Board to view and he will be available for any questions.

Commissioner Weiss thanked staff for the great job that they are doing and Mr. Kinnett thanked the Ad Hoc Committee, with special thanks to Mr. Taurus Lewis and Mr. Bryan Crider.

**8. Policy Updates: (Action)**

Ms. Comilla Sampson, Compliance Manager, asked for action on policies distributed at the November 18, 2013 Board meeting and policies that were mailed in the Board Packets as follows: Adaptive Recreation, Adult Recreation, Athletic Programs, Facility Fees and Fee Schedules, Finance Business Operation, LinRick, Tennis Center and Countywide Programs and the Administrative Policies.

**Motion made by Commissioner Furgess to approve the RCRC policy changes presented on November 18, 2013 and second by Commissioner Lewis. Motion approved unanimously by all members present; Green, Furgess, Lewis, Martin and Weiss.**

**Motion made by Commissioner Lewis to approve the RCRC Administrative policy changes presented by staff on December 16, 2013, second by Commissioner Furgess. Motion approved unanimously by all members present; Green, Furgess, Lewis, Martin and Weiss.**

**9. Executive Director Report: (Information/Handout)**

Mr. Kenya Bryant, Assistant Executive Director reviewed Agency Updates as listed on handout. Commissioner Weiss reported light pole on soccer field at Polo Road Park is bent over. Mr. Bryant stated that it would be fixed.

**10. Other Business:**

Ms. Watts, Executive Assistant, explained that the Board meetings in January and February will be on the fourth Monday due to the third Monday falling on RCRC holidays for January and February. Ms. Watts stated that January 27<sup>th</sup> and February 24<sup>th</sup> will be the meeting dates.

**Motion to adjourn meeting made by Commissioner Weiss and second by Commissioner Furgess. Motion approved unanimously by all members present; Green, Weiss, Furgess, Lewis, and Martin.**

**11. Adjournment:**

The meeting adjourned at 7:45p.m.

J. Marie Green

J. Marie Green, Chair

Minutes approved on this 27<sup>th</sup> day of January 2014.