

**REQUEST FOR QUALIFICATIONS
RICHLAND COUNTY RECREATION COMMISSION
GENERAL OBLIGATION BOND
ARCHITECTURAL AND ENGINEERING SERVICES
BP3-42013**

The Richland County Recreation Commission (RCRC) is soliciting Request for Qualifications from qualified firms to provide advanced professional and administrative work in the design and management of construction projects for the Recreation Commission's approved General Obligation Bond Phase III.

Services sought involve responsibility for architectural and engineering services engaged in the design and construction of a variety of complex County Park Development and Construction Projects.

Interested firms must be able to exercise considerable independent judgment in the application of the principles and practices of planning, design and construction, and in the administration of assigned projects. Assignments are usually received in the form of broad instructions or general program objectives. Supervision may be exercised over sub-professional assistants engaged in various design or construction inspection duties. Work is reviewed for general adherence to established guidelines, building codes and procedures.

Individual proposals clearly marked "**Richland County Recreation Commission BP3-42013 / Architectural and Engineering Services**" shall be accepted by the Richland County Recreation Commission, 5819 Shakespeare Road, Columbia S.C. 29223 until 2:00 p.m., local time, **Thursday May 2, 2013**. RFQs will not be accepted after the above date and time. Request for Qualification guidelines may be seen for examination beginning **Monday April 1, 2013** at the offices of the Richland County Recreation Commission, 5819 Shakespeare Road, Columbia SC or viewed at the Recreation Commission's website <http://www.richlandcountyrecreation.com>. The Richland County Recreation Commission encourages RFQs from minority firms.

A mandatory pre-submittal conference for the RFQ will be held at 2:00 p.m., local time, **Tuesday April 16, 2013** at the Richland County Recreation Commission's Board Meeting Facilities located at the Richland County Adult Activity Center, 7494 Parklane Road Columbia, SC 29223. At this meeting Recreation Commission Staff will discuss the scope of work, general contract issues and respond to questions from the attendees. The Owner/Recreation Board and RCRC Staff will not be available to respond to individual inquiries regarding the project scope outside of this pre-submittal conference. Pre-submittal conference attendance is required in order to submit a response to the RFQ.

The Recreation Commission reserves the right to accept one or more submittals or reject any or all submittals received in response to this RFQ, and to waive informalities and irregularities in the proposals received. The Recreation Commission also reserves the right to terminate this RFQ, and reissue a subsequent solicitation, and/or remedy technical errors in the RFQ process. No RFQ will be received after 2:00 p.m. on **Thursday May 2, 2013**.

Anthony A. Cooper
Procurement Director
Richland County Recreation Commission