

**Richland County Recreation Commission
Special Call Board Meeting Minutes
November 19, 2012
5:00PM**

Commissioners in Attendance:

J. Marie Green, Chair
Barbara Mickens, Vice Chair
Wilbert Lewis
Weston A. Furgess, Jr.
C. Todd Latiff
George Martin

RCRC Staff in Attendance:

James Brown, III
Kenya Bryant
Curtis Wilson
Cornelia Watts

Others in Attendance:

James E. Bridgett, Jr., Consultant/Parliamentarian
Matthew Hodges, Burkett Burkett & Burkett

1. Call to Order:

Chair Green called the meeting to order at 5:03p.m.

2. Adoption of Agenda:

Motion to adopt the agenda made by Commissioner Furgess and second by Commissioner Mickens. Motion approved unanimously by all members present; Green, Mickens, Furgess, Latiff, and Martin.

Commissioner Lewis entered the meeting at approximately 5:05p.m.

3. Audit Presentation FY 2010-2011: (Information)

Mr. Matthew Hodges, Auditor from Burkett Burkett and Burkett, presented the required audit communications.

Mr. Hodges presented financial statements for Board review.

Mr. Hodges stated that Burkett Burkett and Burkett has issued a clean opinion on the Richland County Recreation Commission's financial statements and based on all audit testing; the business activities and governmental activities in each major fund were fairly stated for the year ended June 30, 2012.

Board members expressed their appreciation to Mr. Hodges and staff for the great job.

Motion made by Commissioner Latiff to go into Executive Session to discuss a contractual matter, second by Commissioner Mickens. Motion approved unanimously by all members present; Green, Mickens, Furgess, Lewis, Martin and Latiff.

4. Executive Session

Motion to come out of Executive Session made by Commissioner Furgess, and second by Commissioner Latiff. Motion approved unanimously by all members present; Green, Mickens, Latiff, Lewis, Martin and Furgess.

5. Adjournment

Meeting adjourned at approximately 6:00p.m.


J. Marie Green, Chair

Minutes approved on this 12th day of December 2012.

**Richland County Recreation Commission
Regular Board Meeting Minutes
November 19, 2012
6:00PM**

Commissioners in Attendance:

J. Marie Green, Chair
Barbara Mickens, Vice Chair
Wilbert Lewis
George Martin
Weston A. Furgess, Jr.
C. Todd Latiff

RCRC Staff in Attendance:

James Brown, III
Kenya Bryant
Curt Wilson
Ronnie Kinnett
Tara Dickerson
Leigh Cheatham
Comilla Sampson
Tony Cooper
Andrea Fripp
Elizabeth Poole

Others in Attendance:

James E. Bridgett, Jr. Consultant/Parliamentarian
Dr. Clyde Stock, Foundation Board Vice Chair
Mrs. Abby Linden, Foundation Board Secretary
Mr. Edward Conroy, Foundation Board Treasurer

1. Call to Order:

Chair Green called the meeting to order at 6:10p.m. and welcomed any guest.

2. Adoption of Agenda: (Action)

Motion to adopt the agenda made by Commissioner Furgess and second by Commissioner Latiff. Motion approved unanimously by all members present; Green, Mickens, Martin, Lewis, Furgess and Latiff.

3. Approval of Minutes: (Action)

Motion to approve minutes from the October 22, 2012 Regular Board Meeting and the November 1, 2012 Special Call Board Meeting made by Commissioner Furgess and second by Commissioner Latiff. Motion approved unanimously by all members present; Green, Lewis, Furgess, Martin, Mickens and Latiff.

4. Public Input:

No Public Input

5. Financial Report: (Information)

Mr. Curt Wilson, Business Systems, reviewed Projected Cash Flow included in the Board's packet explaining that all expenditures are postponed until after December, except for critical items. Mr. Wilson reported that once we receive our January funding, the Commission will be able to return to its normal business plan. Mr. Wilson reported that the Commission received \$5,844.00 from the State for the sale of old scrap equipment at auction. Mr. Wilson reported that the Commission's bond rating was re-evaluated by Moody's Investment Service and Standard & Poor's. The rating from Moody's was Aa2 and S&P rated the Commission AA+. Both ratings are excellent and are defined as high quality with a very strong capacity to meet financial commitments.

Mr. Wilson reported that October was another great month for golf at LinRick. The Groupon program has created rounds, and the rounds for October were the highest in five years, green fees were the highest in two years and the cart fees were the highest in seven years.

6. Bond Construction Update: (Information)

Mr. Ronnie Kinnett, Property Management, reported that we have started the relighting of the two additional baseball fields at Blythewood Park which is the

last of Phase One Projects. Mr. Kinnett reviewed Bond Construction Updates included in the Board's packet.

Mr. Kinnett also noted that Bid Opening on December 4, 2012 for ball field lighting at Friarsgate Park.

7. Foundation Updates: (Information)

Ms. Andrea Fripp, Executive Director for the Foundation, introduced the Executive Committee for the Foundation Board and expressed regards for Ms. Hall, the Chair, who could not attend. Ms. Fripp asked the Board for their continued support as well as any additional support that they can offer and she thanked Mr. Brown and Mr. Bryant for their support and trusting her to do things a little different than what has been done before. Ms. Fripp noted that in the past the Foundation operated primarily on restricted funds such as grants, and while this is still a viable funding source, we are working mainly to get unrestricted funding in order to allow the Agency to use the money in areas where the needs are the greatest. Ms. Fripp reported that so far this calendar year, we have been able to provide the Agency with \$40,000 for fencing for the St. Andrews tennis courts, \$4,000 for the Meadowlake baseball program and \$4,800 for leadership training. In addition we have also set up a scholarship fund for those who need financial assistance to participate in our team sports and programs; however we would like to see our funding ability continue to grow. In the Foundation flyer, Ms. Fripp pointed out that several corporate donations, including a \$15,000 commitment from Blue Cross Blue Shields for naming rights of a soccer field at Polo Road Park. Ms. Fripp stated that while we continue to solicit these types of donations, we are looking to make up our residual funding through smaller more consistent donations from our patrons and the local community and that is where your help is needed. In your day to day activities, if you could mention us to your friends, colleagues, social or civic organizations, it would help tremendously. Ms. Fripp explained that donations made are used for operating cost because we have an operational budget from RCRC so all funds received go directly to Agency needs.

Ms. Fripp reported that thanks to Elizabeth, the Foundation has a face book and twitter account that she updates daily. We are also looking to start an advisory

board made up of staff to be a liaison between the Foundation and RCRC to help bring the two together to implement our mission.

Ms. Fripp stated that the Foundation has an ongoing brick campaign for the new administration building and the Foundation has committed to purchasing the beautiful new statue that will take center place in the courtyard. With the addition of new board members as well as a few older members who wanted to be a part of the new era, our Board this year is much stronger and much more committed. Ms. Fripp stated that as Executive Director, her job is to think big and to think out of the box in order to increase the visibility as well as the presence of the Foundation, to grow the giving and to promote benefits of RCRC.

Ms. Fripp reported that the brick order will be placed Monday morning, so if you have not placed your order, you can go online or contact Elizabeth or herself.

8. Executive Director Report: (Information)

Mr. Kenya Bryant, Assistant Executive Director, reported Agency Updates as listed on handout to Board.

Motion to accept LTC's Amendment #4 for additional Architectural and Engineering services and to authorize staff to proceed with the development of the Kelly Mill Baseball Complex made by Commissioner Latiff and second by Commissioner Lewis. Motion approved unanimously by all members present; Green, Latiff, Lewis, Martin, Mickens and Furgess.

9. Other Business:

No other Business

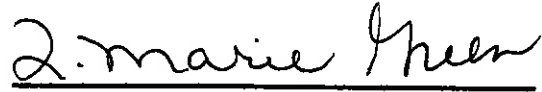
10. Executive Session:

No items for Executive Session

Motion to adjourn meeting made by Commissioner Latiff and second by Commissioner Furgess. Motion approved unanimously by all members present; Green, Latiff, Lewis, Furgess, Martin and Mickens.

11. Adjournment:

The meeting adjourned at 6:40p.m.



J. Marie Green

Minutes approved on this 17th day of December 2012.