

**Richland County Recreation Commission  
Regular Board Meeting Minutes  
December 19, 2011  
6:00PM**

**Commissioners in Attendance:**

J. Marie Green, Chair  
Barbara Mickens, Vice Chair  
Wilbert Lewis  
George Martin  
Weston A. Furgess, Jr.  
C. Todd Latiff

**RCRC Staff in Attendance:**

James Brown, III  
Curt Wilson  
Ronnie Kinnett  
Taurus Lewis  
Tony Cooper  
David Stringer  
Comilla Sampson  
Leigh Cheatham  
Cornelia Watts

**Others in Attendance:**

James E. Bridgett, Jr., Consultant/Parliamentarian

**1. Call to Order:**

Chair Green called the meeting to order at 6:00p.m. and welcomed any special guest.

**2. Adoption of Agenda:**

**Motion to adopt the agenda made by Commissioner Furgess and second by Commissioner Lewis. Motion approved unanimously by all members present; Green, Lewis, Furgess, Martin, Latiff and Mickens.**

**3. Approval of Minutes: (Action)**

**Motion to approve the minutes from the November 21, 2011 Special Call Board Meeting and November 21, 2011 Regular Board Meeting made by Commissioner Mickens and second by Commissioner Furgess. Motion approved unanimously by all members present; Green, Mickens, Martin, Furgess, Latiff and Lewis.**

**4. Public Input:**

Mr. Hainsley Lewis thanked Mr. Brown and the Richland County Recreation Commission's staff for the great effort in going ahead with the proposed gym for Crane Creek. Mr. Lewis stated that he got the news at the Christmas party and he wanted to thank everyone for attending. He reported that it was a great success with a big crowd. Mr. Lewis added that he also wanted to thank RCRC for supporting the staff at the Crane Creek Community Center in their effort to entertain the senior citizens in our communities with a luncheon on the 12<sup>th</sup>. Mr. Lewis stated that the communities look forward to events in the future because he feels that it is a way of getting people out and letting them know that RCRC really cares and he can say that RCRC cares because they have shown it. Mr. Lewis wished everyone happy holidays.

Ms. Green thanked the staff on behalf of the Commissioners for all of their accomplishments and as a result of all the hard work, each Commissioner received a CAPRA plaque. Ms. Green also congratulated all employees recognized in the Team Times and wished everyone Happy Holidays.

**5. Blythewood Youth Football Association Request: (Action)**

Ms. Mandie Mills, President of the Blythewood Youth Football Association, thanked RCRC for their support in the past years and stated that she is coming again with the same request; assistance in paying for the lights at Blythewood Park so that the kids can practice in the evenings. Ms. Mills explained that they have approximately 150 participants that play youth football between the ages of five and thirteen. Ms. Mills added that it is a Pop Warner Organization and they are happy and proud to work with Blythewood Park and would like to continue the great relationship. Ms. Mills reported that they have to rent light towers and the bill roughly comes out to \$3400.00 and in the past they have asked RCRC for \$1200.00 in assistance and it has been granted.

Mr. Brown reported that in the past \$1200.00 has been approved but our Matching Funds Request Policy limits RCRC to \$1000.00 per project.

**Motion to approve \$1000.00 to help support the rental of light towers for Blythewood Youth Football Association made by Commissioner Latiff and second by Commissioner Furgess. Motion approved unanimously by all members present; Green, Latiff, Furgess, Martin, Lewis and Mickens.**

**6. Financial Report: (Information)**

Curt Wilson, Business Systems, reported that RCRC received the December tax check and it was more than projected which means that we should not have any problems with cash flow as we try to get through until we receive the check in January. Mr. Wilson stated that the OPEB (Other Post Employee Benefits) payment is coming up near the end of January, which we do once a year and it is included in the budget and we are also in the process of having a new actuary study done and we should have the results from that in the next two months which means the OPEB figure could go up or it could come down, which is not likely. Mr. Wilson reported that this study will not affect this year but the next two years and as soon as we get the results, it will be reported to the Board.

Chair Green questioned the OPEB study and Mr. Wilson explained that the study is in progress, all of our information was submitted and Mr. Stringer did a follow-up today and found out it will be January or February before we get results.

Mr. Wilson reported that we received a \$700 donation from the Northeast Children's Dentistry to help pay for expenses involved with the RCRC Breakfast with Santa.

Mr. Wilson reported that LinRick's revenue is about 3.8% ahead of last year.

Commissioner Latiff asked, "What lead to the higher than anticipated tax refund; is there a specific item?"

Mr. Wilson stated that it is usually based on people paying their property taxes, so maybe the good news is that more people are paying their property taxes.

Commissioner Latiff asked, "It's not anything that we did internally?"

Mr. Wilson stated that it is strictly the County Treasurer.

**7. Bond Construction Update: (Information)**

Mr. Kinnett, Property Management, reviewed Bond Construction Update included in the Board's package. Mr. Kinnett noted that in the second project grouping the league at Blythewood will not be able to construct the fields due to the permitting issues and now the league has requested that we use the lights from those two new fields to replace the two existing systems already on site and we will move forward in that direction.

**8. Policy Updates: (Action)**

Mr. David Stringer, Human Resources, reported that the Background Check Policies were reviewed at the September 26, 2011 meeting and at that time a committee was formed made

up of Commissioners Weiss, Furgess, Lewis and RCRC staff. The committee met, made some recommended changes and revisions as well as recommending that a community survey be done and the survey was done. Mr. Stringer stated that Mr. Bryant reported the favorable results at the last Board meeting and the Youth Community Independent League Background Check Procedures and the RCRC Background Checks policies are now ready for approval.

Commissioner Latiff stated that he is glad that all the steps have been taken, but in regards to felonies, are we sure that this does not jeopardize our insurance in any way shape or form.

Mr. Stringer stated that there is no insurance requirement but just the fact that we have a policy at all is a plus for the organization.

**Motion to accept the recommendations from the Administration regarding the background check policies made by Commissioner Lewis and second by Commissioner Mickens. Motion approved unanimously by all members present; Green, Lewis, Mickens, Martin, Latiff and Furgess.**

**9. Executive Director Report: (Information)**

Mr. Brown stated that he would like to thank the Board for their support throughout this year; it has been wonderful working for you and with you. Mr. Brown stated that he would also like to say to his staff, "job well done."

Mr. Brown reported agency updates as listed on handout to Board.

**10. Other Business:**

Cornelia Watts stated that Board meetings for January and February fall on RCRC scheduled holidays so the meetings will be changed to the fourth Monday for January and February.

Ms. Leigh Cheatham noted that there was a great article on the front page of the newspaper today about soldiers suffering from PTSD and in the article one of our PALS service dogs named RC is featured in the article. Ms. Cheatham stated that RCRC adopted the dog years ago and paid for her training and she is named after RCRC.

Commissioner Latiff stated that Ms. Fripp has been working tirelessly on our Meet RCRC drop in on January 19<sup>th</sup> and he has supplied her with fifteen names and it is very important that we have a good showing of business leaders in the community. Mr. Latiff stated that Ms. Fripp has done a great job so let's continue to work hard around this event.

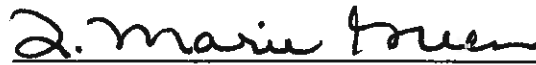
**11. Executive Session**

No items for Executive Session

**Motion to adjourn meeting made by Commissioner Latiff and second by Commissioner Furgess. Motion approved unanimously by all members present; Green, Furgess, Latiff, Lewis, Mickens and Martin.**

**12. Adjourn**

The meeting adjourned at 6:26p.m.



J. Marie Green, Chair

Minutes approved on this 23 day of January 2012.