

**Richland County Recreation Commission
Regular Board Meeting Minutes
Monday, May 16, 2011
6:00PM**

Commissioners in Attendance:

J. Marie Green, Chair
G. Todd Weiss, Secretary
Wilbert Lewis
George Martin
Weston A. Furgess, Jr.
C. Todd Latiff

RCRC Staff in Attendance:

Kenya Bryant
Cornelia Watts
Tara Dickerson
Curt Wilson
Taurus Lewis
Ronnie Kinnett
Tony Cooper
Bob Hickman
Leigh Cheatham

Others in Attendance:

James Bridgett, Jr. Consultant/Parliamentarian

1. Call to Order:

Commissioner J. Marie Green called the meeting to order at 6:00p.m.

2. Adoption of Agenda:

Motion to adopt the agenda made by Commissioner Furgess and second by Commissioner Weiss. Motion approved unanimously by all members present; Green, Furgess, Weiss, Martin, Lewis and Latiff.

3. Approval of Minutes:

Motion to approve minutes from April 18, 2011 and April 27, 2011 made by Commissioner Lewis and second by Commissioner Latiff. Motion approved unanimously by all members present; Green, Lewis, Latiff, Martin, Furgess and Weiss.

4. Public Input:

None

5. Financial Report: (Information)

Mr. Curt Wilson reviewed the Projected Cash Flow chart included in the Board's package, reporting that there is not much change from last month. Mr. Wilson reported that sixteen copies of the budget request was hand delivered to the Richland County Budget office the first week of May. Mr. Wilson stated that there are some important dates to keep in mind regarding the budget; Public Hearing is May 19th, second reading May 26th and June 2nd is the third reading and adoption of the budget ordinance.

Mr. Wilson reported that LinRick for April, is only about \$1100 below where they were last year April. LinRick still remains about 4.2% below where they were last year for the total year. Mr. Wilson reported that expenses are down and revenue is exceeding expenses. The LinRick budget should be ready for presentation at June's board meeting and it does not have to go down town.

Chair Green asked if Board presence is needed at the Public Hearings. Mr. Wilson referred to Mr. Bryant. Mr. Bryant responded that the Executive Report will go into more detail but he feels that May 19th would be a good date for Board presence at 6:00pm 2020 Hampton Street.

Commissioner Lewis asked if there was any feedback so far, even though there has not been a public hearing. Mr. Bryant stated not as of yet, but a few of the council members have said that they plan on voting to fund to the CAP, but what the CAP is, we don't know.

Chair Green asked if there has been any word on a date for the meet and greet. Mr. Bryant stated that he would make a note to have Mr. Brown make a call. Mr. Furgess stated that it would probably be after the budget hearings.

6. Bond Construction Update: (Information)

Mr. Ronnie Kinnett reviewed status of Bond construction projects listed on the Bond Construction Update included in the Board package. Mr. Kinnett stated after the review that making improvements to facilities while they are in use has been a logistical challenge. It has taken the assistance of all Divisions and the cooperation of youth leagues and patrons to make this happen and he would like to say thanks to all for their help and continued support.

Commissioner Weiss asked if there was a time frame on the Parklane Road property for the Admin office. Mr. Kinnett stated that there will probably be about a 12 month build out once it is put out for bid. Mr. Kinnett added that we are through the design development phase and things are looking good.

Commissioner Weiss stated that the Bond was passed in 2008; didn't we have five years to sell the bonds. Mr. Kinnett referred to Mr. Wilson asking if he remembered the time frame on selling the bonds. Mr. Wilson stated that he thinks it was just capturing the

correct time to keep the mileage rate low, not an end date. Mr. Kinnett added that it could not be done all at once, it had to be spaced out so it would not go over a certain mileage point and once we sell a bond we have a certain amount of time to spend that particular money, but we are on schedule with those.

Commissioner Latiff asked if we have been pleased with the quality of construction to date and Mr. Kinnett answered, "yes, but in saying that, they are watched really closely with on site supervisory personnel monitoring the construction. MB Kahn, DESA and CDI are assisting us and without them in force, I would not be satisfied with the quality."

Mr. Bryant asked about the bathrooms at Caughman Road and Eastover. Mr. Kinnett stated about one week for Caughman and the others should be ready this week. Mr. Bryant stated that he had received a couple of calls concerning the bathrooms and that he needed to respond to.

Commissioner Weiss stated that the construction committee will get together on the first to bring everyone up to date.

Chair Green stated that she would like to compliment the staff on doing an excellent job planning the Crossroads event, everything was so nice and there was a good community turnout.

Commissioner Weiss stated that he would like to compliment Ronnie and his team on the fantastic job they did answering questions about the Kelly Mill project at his neighborhood association meeting with Councilwoman Val Hutchinson and the Northeast Conservation committee.

7. Executive Director Report: (Information)

Mr. Kenya Bryant, Assistant Executive Director, reported as follows:

AGENCY UPDATES

- The budget was submitted to County Council on May 3rd and the first public hearing will be held this Thursday, May 19th. We have invited a number of community groups to speak on our behalf in support of fully funding recreation. The full budget timeline is in your packet of information;
- The Disadvantaged Business Enterprises meeting scheduled for May 3rd went very well. Tony and the contractors did a very good job and we had a turnout of 45 different companies. The meeting offered minority and women-owned companies an opportunity to see what projects were coming up in Phase II of the bond;
- Our CAPRA Self Assessment is due on Monday, May 23rd, but the plan is to have it submitted by Friday, May 20th. Comilla, David and the rest of the staff have done a great job and we are confident we will be reaccredited. A CAPRA timeline has been developed and is in your packet of information;

- The first sets of Council District Updates were sent out April 29th to members of county council. Feedback has been good.

SPECIAL EVENTS

- The groundbreaking for Crossroads Community Center went very well this past Friday. The community came out in full force and we had representation from Senator Darrell Jackson, County Councilman Kelvin Washington, former County Councilwoman Bernice Scott, Chairperson Green and former Commissioner Reverend Epps. I want to thank all of the staff that was involved with organizing the event;
- The Community Relations Division is working with Tony Cooper to organize a Tear Down/Demolition Ceremony for Bluff Road Park. The park is going to be shut down on June 1st and the programs will be moved to Hopkins Park until everything is completed. We are hoping to have a date set for the event during the week of May 23rd;
- We are planning an Employee Day for June 16th from 9:00 am -1:00 p.m. This event is on behalf of management to celebrate the staff's hard work during this fiscal year. We would like to invite all members of the board to join us for a good time!

PARK IMPROVEMENTS

- 6 new dugouts have been constructed and the drainage issues have been addressed at Friarsgate Park, which is part of a PARD grant;
- Tennis courts at Meadowlake and North Springs Park will be resurfaced by the end of this fiscal year. Meadowlake courts have been closed for a few months;
- Currently in the process of fixing the roof at Crane Creek Community Center, there are leaks over the cafeteria and classrooms on the CSI Charter School side of the community center;
- Conducted a walk through at Caughman Road Park with members of REC to determine where the needed improvements are for the remaining \$100,000.00 in the bond for the park;
- Identified improvements for the dugouts at Polo Road Park and the picnic shelter at Trenholm Park;
- Also, have begun to upgrade landscaping in front of the parks.

Mr. Bryant added that the summer game plan should be in the home delivery of the State Newspaper tomorrow. Mr. Bryant stated that we get 20,000 copies delivered through the State Newspaper.

8. Other Business

Commissioner Weiss recognized Commissioner Martin's birthday.

Motion to go into Executive Session to discuss a contractual and personnel matter made by Commissioner Furgess and second by Commissioner Weiss. Motion approved unanimously by all members present; Green, Furgess, Weiss, Martin, Latiff and Lewis.

9. Executive Session

Motion to come out of Executive Session made by Commissioner Lewis and second by Commissioner Furgess. Motion approved unanimously by all members present; Green, Lewis, Furgess, Latiff, Martin and Weiss.

Chair Green stated that no actions were taken in Executive Session.

Motion to adjourn meeting made by Commissioner Weiss and second by Commissioner Lewis. Motion approved unanimously by all members present; Green, Lewis, Weiss, Martin, Latiff and Furgess.

10. Adjournment:

Meeting adjourned at 7:00p.m.



J. Marie Green, Chair

Minutes approved on this 20th of June 2011.